

## AGENDA

**Meeting:** WOOTTON BASSETT AND CRICKLADE AREA BOARD  
**Place:** Marsh Farm Hotel, Coped Hall, Wootton Bassett, SN4 8ER  
**Date:** Wednesday 24 March 2010  
**Time:** 7.00 pm

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Including the Parishes of Braydon, Broad Town, Clyffe Pypard, Cricklade, Latton, Lydiard Millicent, Lydiard Tregoze, Lyneham & Bradenstoke, Marston Meysey, Purton, Tockenham and Wootton Bassett.

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**The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact the Democratic Services Officer.

**Refreshments and networking opportunities will be available from 6:30pm.**

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Please direct any enquiries on this Agenda to:

Julia Densham (Senior Democratic Services Officer), 01249 706610 / [julia.densham@wiltshire.gov.uk](mailto:julia.densham@wiltshire.gov.uk) or Karen Scott (Community Area Manager – Wootton Bassett and Cricklade Area), 01249 706496 / [karen.scott@wiltshire.gov.uk](mailto:karen.scott@wiltshire.gov.uk).

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk).

Press enquiries to Communications on direct lines 01225 713114/713115.

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### Wiltshire Councillors

Allison Bucknell (Chairman)	Lyneham
Peter Colmer	Cricklade & Latton
Peter Doyle	Wootton Bassett South
Mollie Groom (Vice Chairman)	Wootton Bassett East
Jacqui Lay	Purton
Bill Roberts	Wootton Bassett North

Items to be considered	Time	
<p>1. <b>Chairman's Welcome and Introductions</b> (<i>Pages 1 - 2</i>)</p> <p>2. <b>Apologies for Absence</b></p> <p>3. <b>Minutes</b> (<i>Pages 3 - 14</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 27 January 2010.</p> <p>4. <b>Declarations of Interest</b></p> <p>Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.</p> <p>5. <b>Chairman's Announcements</b> (<i>Pages 15 - 16</i>)</p>	<p><b>10 minutes</b></p>	
<p>6. <b>Partner Updates</b> (<i>Pages 17 - 28</i>)</p> <p>To receive updates from the key partners:</p> <ul style="list-style-type: none"> <li>a) Wiltshire Police</li> <li>b) Wiltshire Fire and Rescue Service</li> <li>c) NHS Wiltshire</li> <li>d) Northern Community Area Partnership</li> <li>e) Parish and Town Councils</li> <li>f) Westlea</li> <li>g) Chambers of Commerce</li> <li>h) Community Area Young People's Issue Group – Councillors Doyle* &amp; Roberts*</li> <li>i) Task and Finish Group for Youth Activities</li> <li>j) C&amp;DCA (formerly Cricklade Leisure Centre) – Councillor Colmer*</li> <li>k) Community &amp; RAF Fairford Liaison Group – Councillor Colmer*</li> <li>l) Viridor Grants Panel – Councillor Groom*</li> <li>m) The Richard Jones Foundation – Councillor Groom*.</li> </ul> <p>*councillors elected as nominated representatives to the outside bodies</p>		<p><b>25 minutes</b></p>
<p>7. <b>Wiltshire Police Protective Services Department</b> (<i>Pages 29 - 30</i>)</p> <p>Police Sergeant Adam Whyte, Wiltshire Police, will give a presentation on the work of its Protective Services Department, including vulnerable person teams, child protection, major and organised crime as well as Specialist Operations such as public order and critical incidents. Questions will be invited following the presentation.</p>		<p><b>15 minutes</b></p>

A list of the departments covered is set out in the attached papers.

*Note – questions may be submitted in advance – please email to [julia.densham@wiltshire.gov.uk](mailto:julia.densham@wiltshire.gov.uk) by Friday 19 March 2010.*

8. **Dealing with Traffic and Transport Issues in Wiltshire** **30 minutes**

An interactive session led by Councillor Dick Tonge and Major Projects Service Director Parvis Khansari exploring how Wiltshire Council manages the road network and transport in Wiltshire, including requests for minor road improvements.

Please note any questions should be about GENERAL areas of concern, as specific items cannot be dealt with at this meeting.

This will be followed by a proposal to set up a working group with a representative from each parish council to meet with key stakeholders including Highways officers.

Specific concerns should be raised through the issues process at the link below:

[www.wiltshire.gov.uk/areaboardsissuestracking.htm](http://www.wiltshire.gov.uk/areaboardsissuestracking.htm)

Hard copies are also available from Karen Scott (Community Area Manager).

9. **Community Area Partnership (Pages 31 - 34)** **10 minutes**

To consider an application from Northern Community Area Partnership for funding from 2009/10 budget.

Paul Heaphy will inform the meeting about Wootton Bassett Community Plan.

10. **Funding (Pages 35 - 66)** **15 minutes**

a. Community Area Grant Scheme

To consider 3 applications to the Community Area Grants Scheme, as follows:

- i. Cricklade Climate Action Network - £90 requested to provide collection containers to recycle household batteries for members of the local community using local amenities.
- ii. Purton and Cricklade Young Farmers Club - £790 to upgrade the electrics at the YFC Hut in Purton Stoke, to meet current regulations and allow the local community to continue using this local facility safely.

- iii. Cricklade Leisure Centre Gardeners - £255 to enlarge, improve and plant up the Children and Young Peoples Garden, designed by the group of 5-13 year olds who maintain this garden, which will continue to improve the outside of the leisure centre for the benefit of its users and for those on the Thames Walk.

Grant application packs for the Community Area Grants Scheme are available from the Community Area Manager or electronically at [www.wiltshire.gov.uk/areboardscommunitygrantsscheme.htm](http://www.wiltshire.gov.uk/areboardscommunitygrantsscheme.htm)

b. Performance Reward Grant Scheme

To consider 3 bids to the scheme as follows:

- i. Holiday Activities for All
- ii. Wootton Bassett Sports Association
- iii. Community Payback.

c. Funding Priorities

To decide the Area Board's funding priorities for 2010/11.

11. **Community Issues Update**

**10 minutes**

The Community Area Manager will update the meeting on the community issues process and progress made. Online updates are available from the Wiltshire Council website at

[www.wiltshire.gov.uk/areboardsissuestracking.htm](http://www.wiltshire.gov.uk/areboardsissuestracking.htm)

12. **Evaluation and Close** (*Pages 67 - 68*)

**5 minutes**

The Chairman will invite any remaining questions from the floor. The meeting is reminded that the arrangements for future meetings are set out in the attached Forward Work Plan.

# MINUTES

<b>Meeting:</b>	WOOTTON BASSETT AND CRICKLADE AREA BOARD
<b>Place</b>	Purton Village Hall, Station Road, Wiltshire, SN15 4QJ
<b>Date:</b>	27 January 2010
<b>Start Time:</b>	7.00pm
<b>Finish Time:</b>	9.22pm

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Please direct any enquiries on these minutes to:

Alexa Smith, direct line 01249 706612 or e-mail [alexa.smith@wiltshire.gov.uk](mailto:alexa.smith@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Allison Bucknell (Lyneham) (Chair), Mr P Colmer (Cricklade and Latton), Cllr Peter Doyle (Wootton Bassett South), Cllr Mollie Groom (Wootton Bassett East), Cllr Jacqui Lay (Purton) and Cllr Bill Roberts (Wootton Bassett North)

### **Officers**

Laurie Bell (Service Director of Policy, Research and Communications)

Gareth Brown (Youth Development Coordinator), Karen Scott (Community Area Manager), Mark Rippon (Community Safety Officer), Alexa Smith (Democratic Services Officer), Pete Smith (Youth Development Coordinator), Kevin Sweeney (Senior Manager - Operations and Staffing) and David Whewell (Head of Youth Work)

### **Parish and Town Councils**

Cricklade Town Council - Brian Atfield, Gina Chapman, John Coole, Mike Hatton, Shelley Parker and David Tetlow\*

Wootton Bassett Town Council - Johnathan Bourne, Sue Doyle, Paul Heaphy\*, Jenny Stratton and Steve Walls

Broad Town Parish Council - Veronica Stubbings\*

Latton Parish Council - Phil Winfield

Lydiard Millicent Parish Council - John Bennett, W Cuss and Tom Pepperall

Lydiard Tregoz Parish Council - Peter Willis\*

Purton Parish Council - Mike Bell\*, Shirley Bevington and Ray Thomas

\*nominated parish and town council representatives

**Partners**

Wiltshire Police – Sergeant Martin Alvis and Inspector Steve Cox  
RAF Lyneham – Wing Commander Rob Snell and Lisa Mitchell  
Northern Community Area Partnership - Bob Jones

Braden Forest School - Martin Bray, R Nash and Martin Winward  
Cricklade Leisure Centre - Nick Dye and Gary Walker  
Fiddlers Allotments - Vicky McIntosh and Julian Round  
First Purton and Lydiard Scout Group - H Smith  
Jenner Hall - Kate Crow and A Clements  
Lyneham and Bradenstoke WI - Barbara Bain, Hilary James, Ann Kingdon and Margaret Webber  
North Wiltshire Liberal Democrats - Mike Evemy  
Ps and Qs - Jane Smith  
Thames Pre-School - Kathy Imeson and Debi Taylor  
Wiltshire and Berkshire Canal Trust – John Bower and M Turner  
Wiltshire Gazette and Herald - Nicola Curtis  
Wootton Bassett Chamber of Commerce - Paul Dunn  
Wootton Bassett Bowls Club - H Bowen and Ken Roe  
Youth Development Centre - Vinnie C, Alex Resan and Katie Smith  
Wootton Bassett School - A Smith

**Total Number in Attendance: 74**

**Members of the Public in Attendance: 7**

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>	<u>Action By</u>															
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting and the Wiltshire Councillors and Officers introduced themselves. The Chairman set out the evacuation procedure for the building.</p>																
2.	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Martyn Baker (Westlea Housing Association), Jo Howes (NHS Wiltshire) and Iain Hunter (Wiltshire Fire and Rescue Service).</p>																
3.	<p><u>Minutes</u></p> <p><b><u>Decision</u></b></p> <p><b>The minutes of the meeting on 2 December 2009 were approved and signed as a correct record, with the inclusion of a question relating to the NHS Update - 'Councillor Brian Atfield from Cricklade Town Council asked why two Primary Care Trusts currently covered the Cricklade area and asked that this matter be formally raised under the issues process' and the inclusion of an update from Bob Jones on behalf of the Chamber of Commerce.</b></p>																
4.	<p><u>Declarations of Interest</u></p> <table border="1"> <thead> <tr> <th>Name</th> <th>Item</th> <th>Type of Interest</th> <th>Nature of Interest</th> <th>Action</th> </tr> </thead> <tbody> <tr> <td>Councillor Doyle</td> <td>Community Area Grants Item No.08</td> <td>Prejudicial</td> <td>Wootton Bassett Town Councillor</td> <td>Declared interest - did not speak or vote</td> </tr> <tr> <td>Councillor Roberts</td> <td>Community Area Grants Item No.08</td> <td>Prejudicial</td> <td>Wootton Bassett Town Councillor</td> <td>Declared interest - did not speak or vote</td> </tr> </tbody> </table>	Name	Item	Type of Interest	Nature of Interest	Action	Councillor Doyle	Community Area Grants Item No.08	Prejudicial	Wootton Bassett Town Councillor	Declared interest - did not speak or vote	Councillor Roberts	Community Area Grants Item No.08	Prejudicial	Wootton Bassett Town Councillor	Declared interest - did not speak or vote	
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5.	<p><u>Chairman's Announcements</u></p> <p>Councillor Bucknell announced that Wiltshire Council's highways team was working round the clock to repair damaged roads in the county. The meeting was encouraged to report serious potholes to CLARENCE on 0800 232323</p>																

and they would be filled in as soon as possible. Wiltshire Council was also refilling grit bins, in case of more severe weather in the coming weeks. Councillor Bucknell had received much positive feedback on the highways team going the extra mile in the bad weather and helping out where they could.

Councillor Seed had replaced Councillor Greenman as Chairman of the Northern Operational Flood Working Group. A reminder was given that when flooding problems were anticipated or experienced, Parish Councils should in the first instance contact CLARENCE, on the number above.

Consultation on waste collection services would be held from January until April this year. There would be a display at the next Area Board meeting, Wiltshire Council roadshows and information in the Wiltshire Council magazine and on the website: [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk).

The Chairman personally thanked those who helped prepare in case an Islam 4 UK march had gone ahead in Wootton Bassett.

British Telecom was running a scheme for communities to 'adopt' a red telephone box. Further information was available from Karen Scott, the Community Area Manager. Tel: 01249 706496, Email: [karen.scott@wiltshire.gov.uk](mailto:karen.scott@wiltshire.gov.uk).

6.

Partner Updates

The Chairman noted that written updates received before the meeting were appreciated from all partners.

- a) The written update from Wiltshire Police was noted.
- b) The written update from Wiltshire Fire and Rescue Service was noted.
- c) The written update from NHS Wiltshire was noted.
- d) Bob Jones spoke as the Chairman for the Northern Community Area Partnership. He apologised for the lack of a written update. At a steering group meeting a proposal to employ a community partnership worker was unanimously supported. The partnership was unsatisfied with how the issue of the naming of the Area Board had been dealt with and with the response from the Deputy Leader of the Council, Councillor Thomson. Mr Jones expressed disappointment that the Area Board had not



adopted the area plan.

The Chairman commented that the Northern Community Area Partnership would receive a written response to the points raised. Councillor Colmer advised that he would put the name of the Area Board to a Full Council meeting on Tuesday 23 February.

- e) Paul Heaphy from Wootton Bassett Town Council thanked the Area Board for their grant towards a play park and the Government for funding through the PlayBuilders Scheme. He echoed the thanks of the Chairman for people in the town staying calm in a difficult time. A flagpole would be dedicated in Wootton Bassett on Friday 29 January by Prince Charles and his wife, The Duchess of Cornwall.

David Tetlow from Cricklade Town Council also thanked the highways team for working to keep the roads clear during the bad weather and the Area Board for clarifying that Tourist Information Points would be funded for the next (2010/11) financial year.

- f) There was not an update from Westlea Housing Association.

- g) The written update from Cricklade Business Association was noted.

- h) There was not an update from the Community Area Young People's Issue Group.

7.

#### Community Issues Update

The Community Area Manager explained that three new issues had been received since the previous Area Board meeting. The Community Area Manager made the point that not all issues raised would go to Area Board meetings, because much work took place outside of the meetings. The issues discussed included the following:

- School buses at Lydiard Millicent - the Area Board was awaiting a response from the transport planning team and the next Area Board meeting would have a transport theme
- Two Primary Care Trusts covering the Cricklade area - awaiting a response from NHS Wiltshire, the Area Board would continue to pursue this issue
- Community Speed Watch - the prioritisation matrix of roads had been agreed and would be forwarded to the

Camera Safety Unit

- High volume of traffic in Lyneham - awaiting a response from the transport planning team
- Flooding in the local area - in line with recent comments made by other town and parishes most affected by flooding, Cricklade Town Council felt that the Operational Flooding Working Group should include one or more representatives from towns or parishes, where the best local knowledge resides. It was disappointing, for example, that the map drawn by Wiltshire Council to define the areas for the Operational Flooding Working Group was inaccurate in that two of Cricklade's main rivers - the Thames and the Churn - were not shown. A question from Cricklade Town Council about a comprehensive Strategic Flooding Risk Assessment or Local Planning Flood Risk Assessment remained outstanding
- The name of the Area Board and splitting the Area Board - the issues could not progress further within the Area Board process

The Community Area Manager drew attention to the issues log that was available at the meeting. She reminded the meeting that issues could be logged and tracked on the Wiltshire Council website where information on all issues submitted to the Area Board could be found:

<http://www.wiltshire.gov.uk/communityandliving/areaboards/areaboardsissuestracking.htm>

8.

Community Area Grants Scheme

Consideration was given to the ten funding applications made to the Community Area Grants Scheme.

Decision

**Cricklade Jenner Hall were awarded £4,497 towards: 1 the costs of replacing the Victorian drainage system to meet current standards and 2 resurfacing the courtyard area in front of the hall to make it safer for disabled users of the facilities.**

Reason

***The above application met the Community Area Grant Criteria for 2009/10 and in particular should increase the number of people engaged in volunteering, encourage people to make healthy lifestyle changes that have a positive impact on their health, improve adult and young people's participation in sport, increase the number of people who feel safe and reduce accidents.***

Decision

**Wootton Bassett Town Council were awarded £2,700 towards**

the purchase of machinery to improve the Ballard's Ash Sports ground.

**Reason**

*The above application met the Community Area Grant Criteria for 2009/10 and links with increasing participation in sport and improving the health lifestyles of adults and young people.*

**Decision**

Wootton Bassett Town Council were awarded £1,420.42 towards the replacement of the community notice board under the Town Hall.

**Reason**

*The above application met the Community Area Grant Criteria for 2009/10 and the project broadly links to increasing participation in sport and other positive activities, encouraging healthy lifestyles, improving the area and increasing participation in volunteering.*

**Decision**

Thames Pre-School, Cricklade were awarded £2,645 towards the installation of a disabled ramp, conditional on planning permission being granted.

**Reason**

*The above applications met the Community Area Grant Criteria for 2009/10 and would improve young people's participation in positive activities, and encouraging healthier lifestyles, as well as reducing the risk of accidents.*

**Decision**

Cricklade Leisure Centre were awarded £5,000 towards the cost of resurfacing the tennis courts for dual purpose, conditional on the applicant providing an action plan that sets out their proposals to increase participation in activities at the centre.

**Reason**

*The above applications met the Community Area Grant Criteria for 2009/10 and would improve adults and young people's participation in sports and positive activities, encouraging healthier lifestyles.*

**Decision**

Marston Meysey Parish Meeting were awarded £195 towards the cost of replacing a section of vandalised fencing at the children's playground.

**Reason**

*The above application met the Community Area Grant Criteria for 2009/10 and would improve young people's participation in positive activities, encouraging healthy lifestyles, improving the area and increasing the number of people who feel safe in*

*their community.*

**Decision**

Wilts & Berks Canal Trust, Wootton Bassett Branch were awarded £727.05 to purchase grass cutting equipment to maintain towpaths as public rights of way.

**Reason**

*The above application met the Community Area Grant Criteria for 2009/10 and would improve young people's and adults participation in positive activities, encourage healthy lifestyles, improve the local area, increase the number of people involved in regular volunteering and improve local biodiversity.*

**Decision**

Wootton Bassett Bowls Club were awarded £980 to purchase equipment to start teaching short mat bowls in Wootton Bassett School.

**Reason**

*The above applications met the Community Area Grant Criteria for 2009/10 and would improve young people's participation in sports and positive activities, encouraging healthier lifestyles.*

**Decision**

Lyneham & Bradenstoke W.I. were awarded £1,000 to purchase projection equipment to enhance its programme of talks.

**Reason**

*The above applications met the Community Area Grant Criteria for 2009/10 and would increase the number of people engaged in volunteering and building resilient communities.*

**Decision**

Fiddler's Allotment Group, Cricklade were awarded £995 to renovate sheds, undertake fencing works and plant two community raised beds.

**Reason**

*The above applications met the Community Area Grant Criteria for 2009/10 and would improve adults and young people's participation in positive activities, encourage healthier lifestyles, improve the local area, increase recycling and improve local biodiversity.*

Directing funding towards Town and Parish Councils was debated by the meeting. It was agreed that how Area Board funding could be spent would be reviewed for the next financial year.

9.

Youth Issues

Kevin Sweeney, Senior Manager - Operations and Staffing, gave a short presentation on the community area's youth services and the work currently being undertaken to update the delivery of the service. Mr Sweeney had investigated youth provision in Wiltshire for the past 18 months:

- A starting point had been to work towards the fair allocation of available resources across the county
- Different models of resource allocation across the UK had been looked into
- The chosen model for resource allocation in Wiltshire was based on youth population (50%), entitlement to youth work (25%), deprivation (10%) and sparsity (10%), with 5% of resources held in a central pool (e.g. to cover maternity leave)
- The amount spent on youth services in the county had not been reduced, but how it was being distributed was changing to make it fairer
- Consultation had taken place with staff until December 2009 and was taking place with the public from January until March 2010. The implementation date for changes to the youth service was April 2010
- In this Community Area, 65 hours of youth service would be available, a reduction of 8 hours per week

Kevin Sweeney and David Whewell (Head of Youth Work) then invited questions and comments from the floor. This covered the following main points:

- Concern was raised over young people in the villages losing out with transport difficulties
- Youth workers were praised for the excellent work they had been doing in the Community Area, reducing anti social behavior and increasing the number of young people engaged in positive activities
- Councillor Colmer's proposal to refer the perceived reduction in service to Overview and Scrutiny in Wiltshire Council was unanimously supported by the meeting
- Creative use of available resources was being investigated
- £6,000 was needed to maintain the existing youth service for the financial year 2009/10
- Comment was made it was essential to maintain or increase the service available for those most vulnerable in the community
- Disappointment was expressed over the vague figures provided

	<ul style="list-style-type: none"> <li>• The impact on the closure of Lyneham on the number of young people in the Community Area</li> </ul> <p><b><u>Decision</u></b>  <b>Councillor Brady would raise the issue of funding reduction for the youth service to Wootton Bassett and Cricklade Community Area with the Cabinet, before the budget for the next financial year was set.</b></p> <p>A separate ‘mapping and gapping’ exercise regarding youth provision in the local area was taking place, arising from a community issue. Please contact the Community Area Manager, Karen Scott, if you would like to become involved. Tel: 01249 706496, Email: <a href="mailto:karen.scott@wiltshire.gov.uk">karen.scott@wiltshire.gov.uk</a>.</p>	
10.	<p><b><u>Anti Social Behaviour</u></b></p> <p>Mark Rippon, Community Safety Officer, spoke to the meeting about the perceptions and realities of anti social behaviour, considered at the previous Area Board meeting and answered questions from the floor. The Community Safety team were working with their partners to address vandalism and damage to property, litter, graffiti and drunken behaviour in the Community Area. He commented that anti social behaviour did not involve young people exclusively. If you would like to report anti social behaviour, in the first instance please complete a monitoring sheet. Monitoring sheets are available from the Wiltshire Council website <a href="http://www.wiltshire.gov.uk">www.wiltshire.gov.uk</a>, or by contacting Mark Rippon, Tel: 01249 706416, Email: <a href="mailto:mark.rippon@wiltshire.gov.uk">mark.rippon@wiltshire.gov.uk</a> or from Karen Scott, the Community Area Manager. Tel: 01249 706496, Email: <a href="mailto:karen.scott@wiltshire.gov.uk">karen.scott@wiltshire.gov.uk</a>.</p>	
11.	<p><b><u>Evaluation and Close</u></b></p> <p>The Chairman invited any remaining questions and comments from the floor.</p> <p>Gareth Brown invited the meeting to a Battle of the Bands event in the Memorial Hall, Wootton Bassett on Friday 30 April.</p> <p>Councillor Atfield asked the Area Board to provide information on the position regarding Wiltshire Council finance and Icelandic banks.</p> <p><b><u>Decision</u></b>  <b>Democratic Services would provide a written response to</b></p>	

**Councillor Atfield on this question.**

Councillor Hatton asked the Area Board to provide updates from outside bodies at future Area Board meetings.

**Decision**

**Partner updates from outside bodies would be invited at future Area Board meetings.**

The next Area Board meeting would be held on Wednesday 24 March 2010 at Marsh Farm Hotel.

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## Chairman's Announcements

### Consultation on Gypsy and Traveller Sites

Wiltshire Council is preparing a plan that will identify land for gypsy and traveller sites and include a policy for assessing the suitability of other sites the Council is asked to consider through the planning application process.

Wiltshire Council has a responsibility to plan for the housing needs of everyone in the Wiltshire community. This doesn't just mean providing a range of types and sizes of houses available to rent or to buy. There is also a responsibility to plan for the accommodation needs of gypsies, travellers and travelling show people.

The number of gypsies and travellers in Wiltshire has been increasing in recent years.

The consequence of not addressing this growing accommodation need could be increased tension between the settled and travelling community and discrimination towards the gypsy and traveller community.

An 8 week consultation on the issues and general approach to identifying land for new gypsy, traveller and show people sites is to start on Tuesday 6<sup>th</sup> April until 5pm on Friday 4<sup>th</sup> June 2010. This is the first stage in the process of preparing a Gypsy & Traveller Site Allocations Development Plan Document.

The purpose of the consultation is to:

- Discuss the ISSUES around providing new sites.
- Develop a METHOD for assessing what is a good location for new sites.
- Invite LAND to be put forward to be considered as possible new sites.

All information relating to the consultation will be available from the end of March on line at [www.wiltshire.gov.uk/gypsyandtravellersitesallocationsdpd](http://www.wiltshire.gov.uk/gypsyandtravellersitesallocationsdpd), in the main Council offices in Chippenham, Devizes, Salisbury and Trowbridge and available at local libraries.

If you would like to discuss the issues involved in this consultation in more detail drop in events are being held at the following locations between 4pm and 8pm:

Neald Hall, Chippenham  
Wessex Room, Corn Exchange, Devizes  
Meeting Room, City Hall, Salisbury

Wednesday 5 May 2010  
Tuesday 11 May 2010  
Thursday 13 May 2010

## **Consultation on the Review of Special Educational Needs Provision**

Over recent months Wiltshire Council officers have worked with schools, parent representatives and other people to review Special Educational Needs (SEN) provision in the county.

The review relates to the whole of Wiltshire. It is not a cost cutting exercise; the purpose is to more effectively use available resources. The review considers:

- special school provision
- specialist provision that is part of mainstream primary and secondary schools
- SEN support services for schools

A document has been written that sets out what the review has shown and what the Council would like to do in the future. This will now be shared with a wide range of people who are invited to respond to say what they think about what the Council's proposals. The publication date is late February 2010. Those being contacted include: parents and carers of children with special educational needs, schools, Diocesan authorities, other Local Authorities, and Trade Unions. As soon as the document becomes available it is also being circulated to Parish Councils, through the Area Boards network, and it will also be available on the Wiltshire Council website.

Any questions about the proposals or the consultation process can be sent in the first instance to Tracy Gates, SEN Project Officer, [tracygates@wiltshire.gov.uk](mailto:tracygates@wiltshire.gov.uk) 01225 756170.

There are opportunities available to meet with officers to discuss the proposals:

- Devizes School, Devizes Monday 29 March 7pm
- Sheldon School, Chippenham Wednesday 21 April 7pm
- Kingdown School, Warminster Thursday 22 April 7pm
- Salisbury City Hall, Salisbury Tuesday 4 May 7pm
- St.John's Parish Church Centre, Trowbridge Friday 7 May 10am.

(The evening meetings are preceded by meetings for school staff and school governors.)

The closing date for the consultation is 12 noon Monday 24 May 2010. The content of the consultation responses will be made available to the Elected Members of Wiltshire Council who will make decisions in relation to the proposals.

Most of the proposals that may be subsequently agreed by Elected Members are designed to come into effect from September 2011. An individual plan will be put in place for any individual child or young person affected by any changes.



## **Police report for the Wootton Bassett & Cricklade area board March 2010**

### **Current Establishment**

Inspector Steven Cox (Area Commander)  
Police Sergeant Martin Alvis (Neighbourhood Policing Team)  
Police Sergeant Dave Stevenson (General Police Duties)  
Police Sergeant Jo Spencer (General Police Duties)

### **Wootton Bassett Town Neighbourhood Policing Team**

PC Nick Spargo (Community Beat Manager)  
PCSO Jim Wale

### **Wootton Bassett Rural Neighbourhood Policing Team**

PC Steve Porter  
PC Jarra Brown (Ministry of Defence Police)  
PCSO Andy Singfield

### **Cricklade and Purton Neighbourhood Policing Team**

PC Chris Skey  
PCSO Nicola Allan  
PCSO Richard O'halloran

### **General Patrol Duties (Response)**

15 Police Constables (responsible for 24 hour policing of the area)

### **Current Policing Priorities**

The below Policing Priorities relate to issues raised during consultation with the community and agreed through a formal Neighbourhood Tasking Group process. These priorities are policed by the Neighbourhood Policing Teams in partnership with the General Patrol Duties officers. This does not cover all the issues/incidents attended, however it does show the problems that affect a large percentage of the community. By working with the Community we can and will tackle problems of crime and anti-social behaviour, it is only by taking this approach that we can build safe, satisfied and confident communities.

### **Wootton Bassett Town Priorities**

Otter Way Play Park will continue to be a priority; it seems wise to maintain this priority to allow our partner agency tasks to be completed. We have worked closely with the local council with regard to the installation of additional street lighting and CCTV measures to improve the play park long term. We are seeing a great improvement in calls of anti-social behaviour in the area, however targeted police patrols will continue and we encourage the community to report any concerns.

### **Wootton Bassett Rural Priorities**

The current priority for the rural team is speeding motorists in Stone Lane, Lydiard Millicent. However, it must be noted that reports have declined over the past few months. It is obvious from static observations that the problem still exists and therefore we will continue to target the area and deal robustly with any offending motorist.

### **Cricklade and Purton Priorities**

Over the past three months, officers have been investigating reports of antisocial behaviour including petty and mindless vandalism in the Bath Road/Culverhay areas of Cricklade. Numerous operations have taken place, including officers patrolling the area in plain clothes. As a result arrests have been made, charges laid and tickets issued. By utilising a robust policing approach we have seen a great reduction in offences, it is clear that the message is hitting home that anti-social behaviour will not be tolerated by both the community and the police. We shall retain this priority for the next few months with more operations planned.

Over the past few months officers have investigated reports of anti-social behaviour relating to the egging of properties in Purton, in particular some business premises that had become repeat victims. We have performed numerous targeted patrols of the area involving both the local Neighbourhood Policing Team and officers from the GPD Response teams, this approach has been extremely positive in that we have received no further complaints to date. The targeted police patrols will continue and we encourage the community to report any concerns.

### **Police Information Point**

I am pleased to announce that the enquiry office at Wootton Bassett Police station is now open from 10am to 2pm three times per week, namely Monday, Wednesday and Friday. This is staffed by volunteers who are able to assist members of the public with reporting crime, signposting to essential services and dealing with lost and found property. This is a great development to allow the community easier access to their police station. I would encourage people to use this service and by using word of mouth inform their friends and family that this facility now exists. We have seen an increase in persons using this service following the last Area Board and I am confident that the attendance will continue to grow over the coming months as this service becomes more widely known.

### **Afghan Heroes Bike Ride**

Most people are aware of the Afghan Heroes Bike Ride that saw over 10,000 motorcyclists riding through the High Street, Wootton Bassett on Mothers' Day. This proved to be a great event which has raised over £100,000 for charity. The policing operation involved officers from Wiltshire, Ministry of Defence, Thames Valley and Dorset Police. The operation was a great success and whilst there was some local disruption to the road network, there were no noteworthy incidents. It must be noted that this operation was only made possible by utilising a partnership approach with the Event Organisers, Wiltshire Council, Highways Agency, 9 Regiment RLC, Great Western and London Ambulance Services and finally the Wiltshire Fire and Rescue Service.

The policing operation involved three key areas, namely the arrival phase at Hullavington Airfield, the ride-out route and the final destination of Wootton Bassett. Each phase was commanded by a separate Police Inspector. We have estimated that between ten and twelve thousand persons came to view the event in Wootton Bassett, the route was lined all the way from the New Road crossroads to the Coped Hall roundabout. I am extremely proud to report that despite these large numbers, only one offence took place all day which resulted in the arrest of a male for public order offences. I regularly command the sad duty of repatriating service personnel that have tragically lost their lives in theatres of war, the community spirit of both local persons and those that travel from other parts of the country never fail to impress me, the event on Mothers' Day was no exception to this. The thousands of persons present and those participating in the ride conducted themselves in an extremely exemplary manner. I feel everyone involved should feel very proud.

**Inspector Steve Cox**

**Area Commander**

**Wiltshire Police**



# Wiltshire Fire & Rescue Service

Wiltshire and Swindon Fire Authority

## Report for Wootton Bassett & Cricklade Area Board

### Fires

We attended 5 accidental fires in the Board's area during the months of January and February 2010, which was a decrease from 9 during the previous two months. These incidents have included a sofa, cooker and a small fire in a non domestic premise. We also attended 2 chimney fires. It is very pleasing to be able to report that we have not been called to attend any deliberate fires over the same period.

### Injuries

No individuals have been injured through any fire related incident that we have attended during January and February 2010.

### RTCs

We have seen an increase in the number of Road Traffic Collisions within the Boards area, attending 8 over January and February 2010.

### Co-Responder Calls

WFRS attended 14 co-responder calls during January and February 2010.

### Community Safety

We would like to take this opportunity to remind all home occupiers to be careful not to site furniture, furnishings and other combustible materials/items too close to fires and heaters as this can increase your risk of having a fire within your home, as has happened within the Board's area during February.

Community Fire Safety Activities are continuing to focus on Chimney Fire Safety following an increase in calls to chimney fires last winter. People with open fires, wood stoves and flame effect gas fires are encouraged to get their chimneys swept and flues checked regularly.

For further information please visit [www.direct.gov.uk/firekills](http://www.direct.gov.uk/firekills)





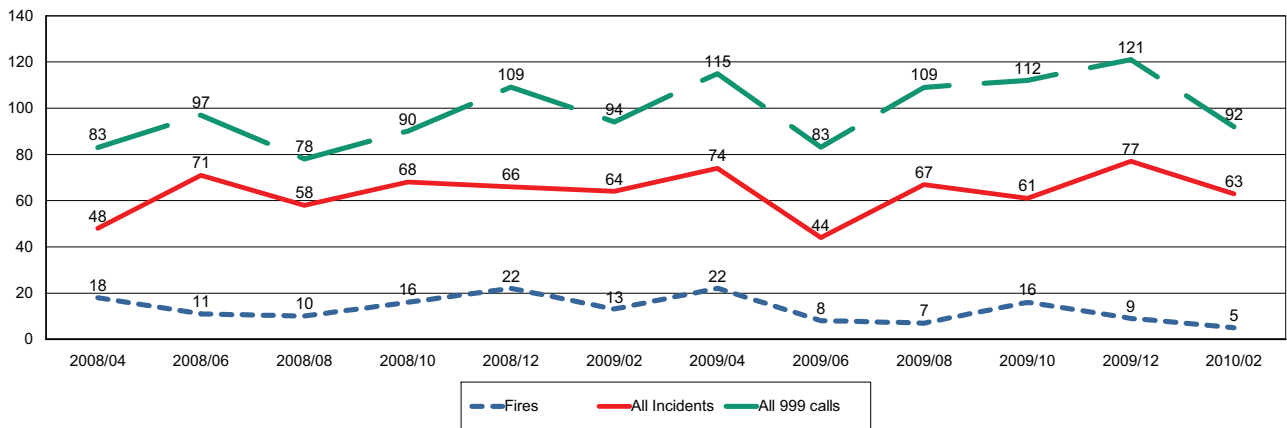
# Wiltshire Fire & Rescue Service

Wiltshire and Swindon Fire Authority

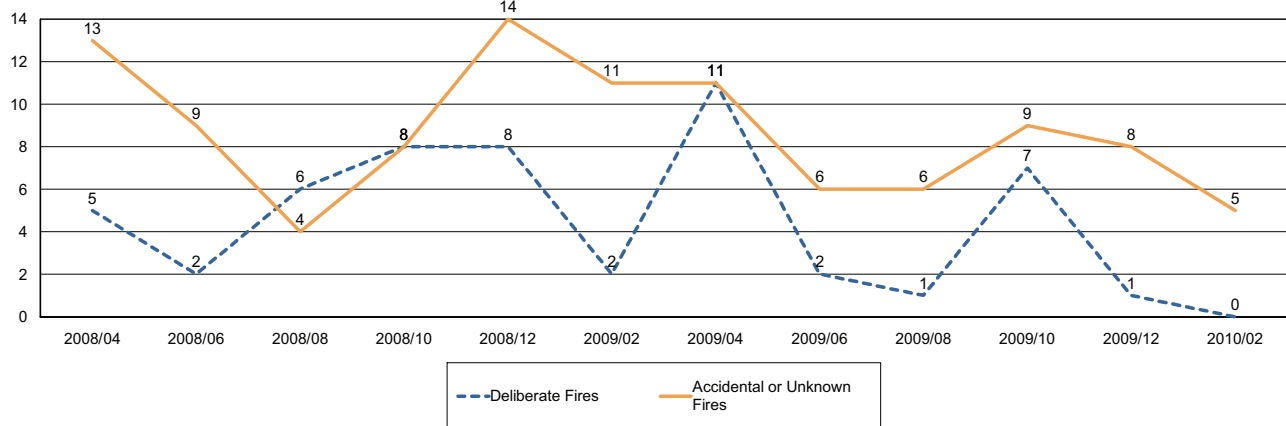
## Report for Wootton Bassett & Cricklade Area Board

The following is a bi-monthly update of Fire and Rescue Service activity up to and including February 2010. It has been prepared by the Group Manager for the Board's area.

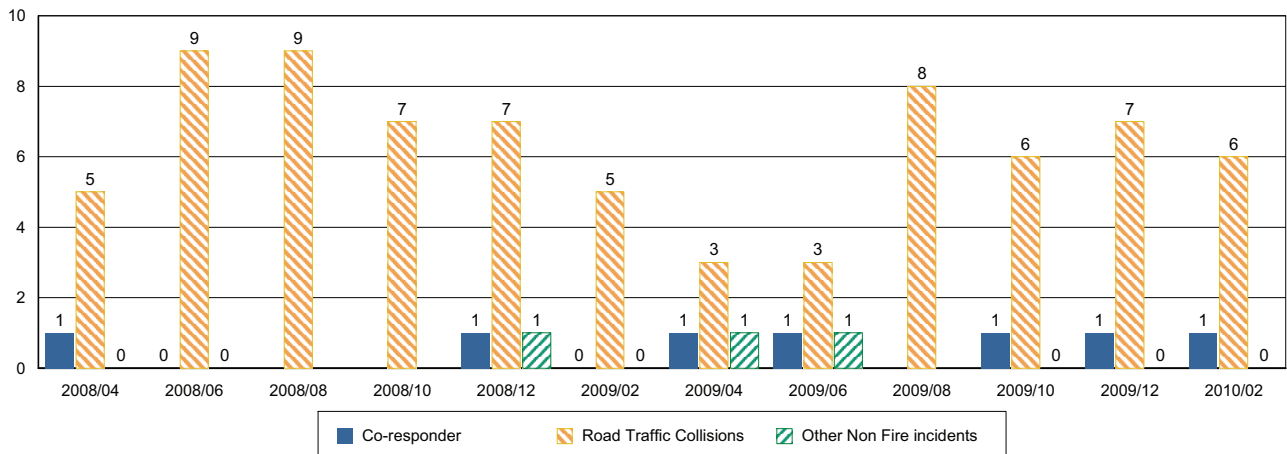
### Incidents and Calls



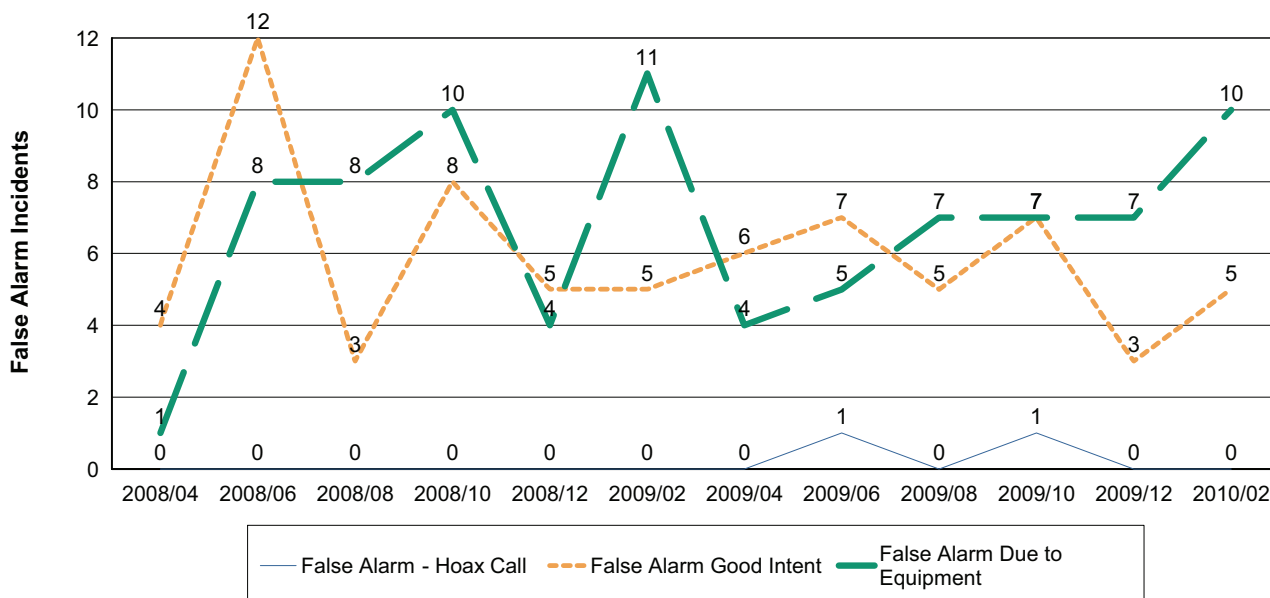
### Fires by Cause



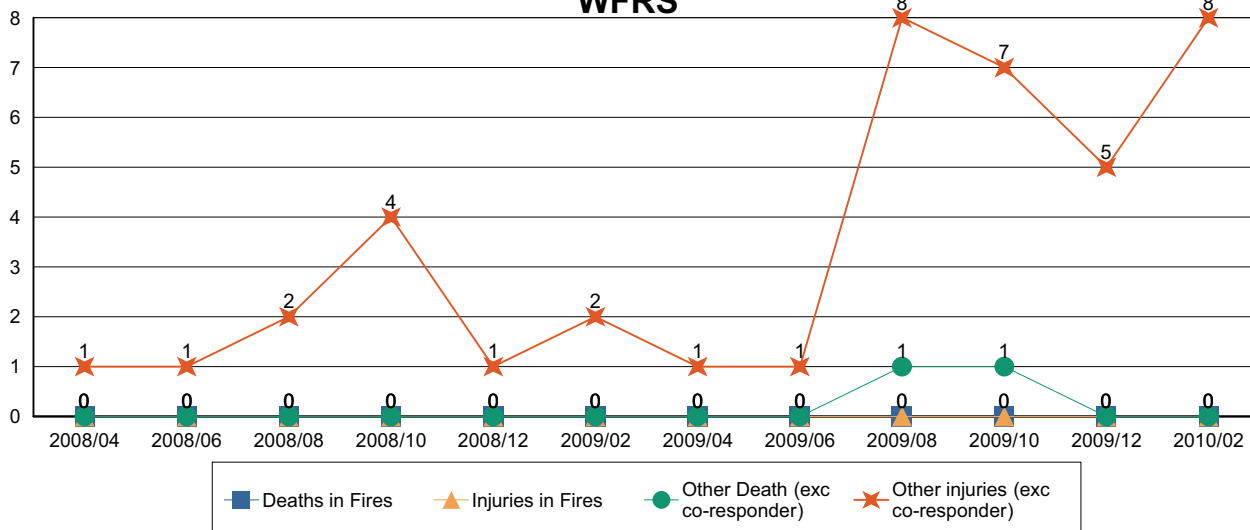
### Non-Fire incidents attended by WFRS



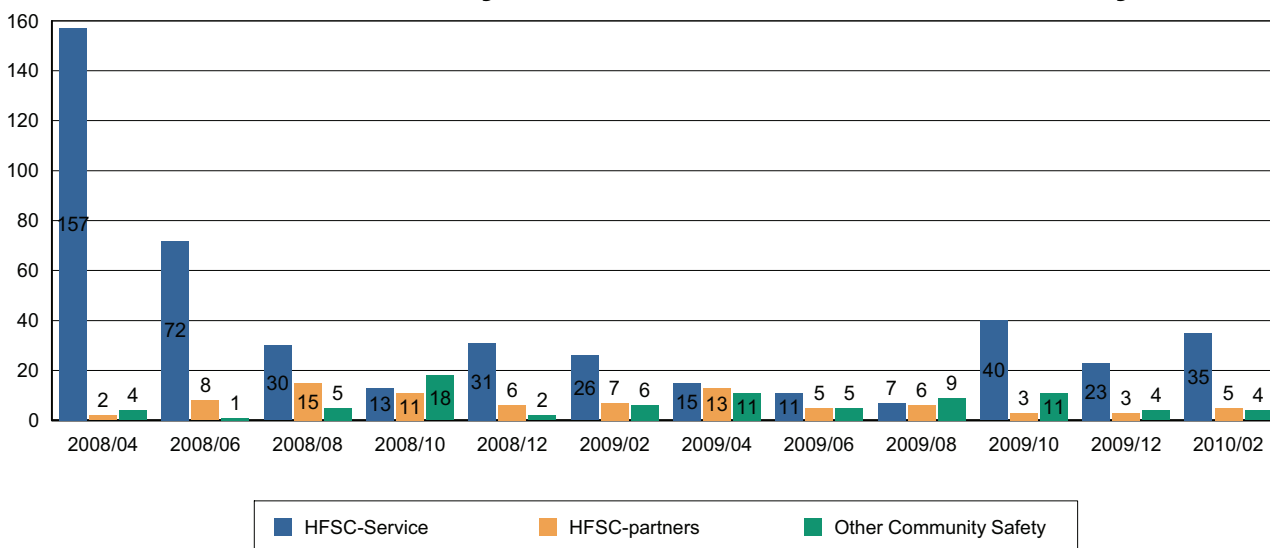
### Number of False Alarm Incidents



### Death & Injuries in incidents attended by WFRS



### Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf



## **NHS Update - March 2010**

### **NHS continues to encourage vaccination as NPFS stands down**

Wiltshire's Director of Public Health, Maggie Rae, is calling for people who have been invited for a vaccination against Swine Flu to take up the offer.

The National Pandemic Flu Service (NPFS) stood down on 11 February 2010, seven months after it was launched at the height of the first wave of the pandemic. From this date the online and phone self-care service stopped. People with suspected swine flu should stay at home and contact their GP who will be able to authorise antivirals as appropriate.

### **Wiltshire welcomes the Electronic Prescription Service**

Every working day in England, 1.5 million paper prescriptions are issued by doctors and health professionals – and of these, about seven out of 10 are repeat prescriptions.

To handle this number more efficiently, the NHS is introducing the Electronic Prescription Service (EPS) nationwide, meaning that having to call into your GP practice and fill out a form every time you need to order a repeat prescription will become a thing of the past. The new service will let your GP practice send your prescription electronically, direct to the place you choose to pick up your medication, without the need for paper. This means there is less need for people with repeat prescriptions to call into their GP practice in order just to collect the prescription form.

With EPS, a person will be able to 'nominate' the pharmacy or dispensing practice of their choice rather than the one which the GP uses. For example, you could choose to nominate a place that is convenient to where you live, work or shop – the prescription will be sent electronically by your GP and you simply show some identification and pick up the medication, without having to collect the paper prescription on the way.

Information leaflets about EPS will begin to be distributed with medicine bags through pharmacies shortly, so that people are ready for the change.

### **NHS Wiltshire smashes target as NHS dental places soar**

NHS Wiltshire has smashed its 10% target for increasing NHS dentistry this year, achieving a 22.9% rise in the number of Units of Dental Activity (UDAs) – a total of 126,730. This means that, by the end of this financial year, around 43,000 extra patients will have been seen by an NHS dentist. The figures appear in statistics just released by the Department of Health.

### **Wiltshire's pioneering Neighbourhood Teams ahead of the game as Government announces more care at home**

Wiltshire patients in the care of the county's 11 Neighbourhood Teams continue to report high levels of satisfaction in the second annual survey carried out by NHS Wiltshire. The results of the survey come as the Health Secretary, Andy Burnham, sets out measures to shape NHS services around individual patients.

The Neighbourhood Teams, which were introduced in Wiltshire in 2007, were among the first in the country to bring nurses, physiotherapists, occupational therapists and others together to provide seamless, high-quality and holistic care for patients in their own homes.

Patients were surveyed in October 2009 and give the teams a ringing endorsement. When asked “how would you rate the quality of care you have been provided with by the team?”, 86% of the responses scored “very good” and 13% scored “good” with 1% as “fair”. 96% of patients found that the timing and frequency of visits met their needs. Responses were backed up with comments, all of which were positive.

### **Healthier weight in Wiltshire**

Recent figures published in the Health survey for England reveal that Wiltshire children are far more likely to have a healthy weight at the age of 11 compared to children in the South West region and the rest of England, and the numbers of Year 6 children in Wiltshire who are overweight or obese is also lower than the rest of the country.

### **Health & Wellbeing Fairs**

NHS Wiltshire and Wiltshire Council are working together to deliver a series of Health & Wellbeing Fairs across the county, to highlight the particular health issues for each of the community areas. The Fairs will give local people an opportunity to speak to health and wellbeing professionals, take some basic health and fitness tests and learn about healthy lifestyles. This will be followed by a workshop that looks more closely at the health needs of the community in order for Area Boards, Partnerships and other local groups to identify priorities to help improve the health and well being of the community.

Please contact your local Community Area Manager for details of the event in your area.  
[jo.howes@wiltshire.nhs.uk](mailto:jo.howes@wiltshire.nhs.uk)

The next Board meeting will be held on **24 March 2010, in the Conference Room at Southgate House, Devizes**

Papers are published a week before the meeting on [www.wiltshire.nhs.uk](http://www.wiltshire.nhs.uk) or on request from Maggie Goodman, NHS Wiltshire (tel: 01380 733827, email: [maggie.goodman@wiltshire.nhs.uk](mailto:maggie.goodman@wiltshire.nhs.uk))

For further information or copies of documents referred to above, please contact Jo Howes, Community Engagement Manager, 01380 733929 or [jo.howes@wiltshire.nhs.uk](mailto:jo.howes@wiltshire.nhs.uk)

## **Update for Wootton Bassett & Cricklade Area Board**

<b>Name of Parish/Town Council</b>	<b>Cricklade Town Council</b>
<b>Date of Area Board Meeting</b>	<b>24<sup>th</sup> March 2010</b>
<b>Headlines/Key successes</b>	

- **Parish Plan** - The Town Council to initiate work towards a Parish Plan. This will be community-led, guided by Community First and will help to form the basis of the Town Council's own Forward Plan. A public meeting will be scheduled within the next 2-3 months.

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- **Northern Community Area Partnership** – At its meeting on 1<sup>st</sup> March the Town Council voted in favour of its continued confidence in NCAP. This reflects its support for the small group of volunteers who have, for the last 5 years, tried to work to engage local communities spread over a large geographical area. It has worked with the former District and County Councils and now the Unitary Authority to identify those issues and concerns important to local people and try to resolve them.

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- **Cricklade Community Day Centre/Open Door** – The Town Council took over the management of this charity early in 2009 when it was in danger of closing. The Council hands over responsibility on 1 April. New Trustees have been appointed and the now vibrant Centre has an increased membership and will be adding an extra day to its current twice weekly sessions.

### **Projects**

- *Ongoing* – New Town Centre **Car Park**. An area of overgrown land has now been cleared and fenced off. Next step is to bring together the drainage, electricity and surfacing requirements.

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- *Ongoing* - **Skatepark** – working with the Development Service for Young People, an extension for new equipment at the Skatepark.

### **Forthcoming events/Diary dates**

A full list of events in Cricklade can be found at [www.cricklade-tc.gov.uk](http://www.cricklade-tc.gov.uk)

- **Friday, 26<sup>th</sup> March** – Dog Warden Surgery – As a trial, Wiltshire Council's Dog Warden will be holding a surgery at the Town Council offices where dog owners can call in for advice.
- **Saturday, 27<sup>th</sup> March** - Town Councillors and the Local Neighbourhood Policing Team will be holding a joint surgery between 10am -12pm at the Police Station in the High Street enabling local people to talk about their concerns. This is part of a 3 month pilot project.
- **Sunday, 28<sup>th</sup> March** - Saxons Rest – 12 - 3 pm - Cricklade in Bloom National Finalist Launch Day with Worm Charming Competition!

Signed: Shelley Parker, Town Clerk

Date: 12<sup>th</sup> March 2010



## **Update for Wootton Bassett & Cricklade Area Board**

<b>Name of Parish/Town Council</b>	<b>Cricklade Business Association (CBA)</b>
<b>Date of Area Board Meeting</b>	6 March 2010

### **Headlines/Key successes**

#### **Economic Situation in Cricklade**

Whilst all businesses are suffering the recession we are pleased to say most traders are keeping their heads above water. We are pleased to announce that two new shops have opened in the last few weeks leaving just one empty shop. We welcome Martin and the Location Estate Agency and a new gift shop which will serve our ever increasing tourist population.

The Business association welcomes the work by Cricklade Town Council to increase car parking.

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#### **Tourism in Cricklade**

A new partnership has been formed between the Business Association, Court Leet, Historical Society, Town Council, and Cricklade in Bloom to form a Heritage Trail Project with walks and interpretation boards around the Town

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#### **Britain in Bloom**

Cricklade is the only National finalist in Wiltshire and is the Southwest entry in the small town category. The launch of the competition will be on 28 March. The Launch will be in two parts. Firstly to get residents to "Love your road sign" adopt the street signs by cleaning them and planting under each of them. And on the same day there will be a Worm Charming competition we expect to get National Media coverage for the events. More details from [www.crickladeinbloom.co.uk](http://www.crickladeinbloom.co.uk)

### **Projects**

**Talk up Cricklade** an event to promote Cricklade in the Media to encourage visitors and stimulate the Town's Economy through tourism

### **Forthcoming events/Diary dates**

- Launch Britain in Bloom. Worm Charming Competition 28 March 12-3pm Saxons Rest
- Fritillary weekends Walks in North Meadow Tea Rooms open April 10/11, 17/18, 24/25
- Cricklade festival 20 June
- Armed Forces Day Concert by the River 26 June

Signed: Bob Jones Chairman

Date: 06 03 10





## **WILTSHIRE POLICE PROTECTIVE SERVICES**

**Please see below for a list of Departments covered by ‘Protective services.’ If you wish to advise us of any specific questions in advance we can make sure we include it in our presentation.**

- **Major Crime**
- **Special Branch**
- **Economic crime**
- **Public order**
- **Civil Contingencies**
- **Critical Incidents**
- **Organised Crime**
- **Public Protection**
- **Forensic Department**
- **Operations** ( including Roads Policing/Dog section/Firearms Departments)

***Detective Sergeant Rob Findlay  
Crime Performance and Strategy Unit***

☎ 0845 408 7000 (extension: 720-3539)  
☎ Mobile 07966818047  
☐ Fax 01380 734 161  
✉ rob.findlay@wiltshire.pnn.police.uk  
✉ Mail: Police Headquarters,  
London Road, Devizes SN10 2DN





## **Proposal to Wootton Bassett and Cricklade Area Board for Future Development and Support of NCAP**

This proposal has been developed following informal discussions with members of NCAP Steering Group, the Area Board Chairman, Cricklade and Wootton Bassett Town Council Clerks and WFCAP. It was originated and presented as a suitable solution for future development of NCAP by Richard Rogers and Karen Scott of Wiltshire Council in November 2009. After subsequent debate and further advice from Laura Pictor of WFCAP the following proposal is submitted for approval and funding from the funds allocated to the Area Board for support to the Community Area Partnership.

The purpose of this proposal is to find an achievable way of building a community area partnership that is drawn from, and serves, all parts of the community area and will need to build upon the work that has already taken place, recognise the distinctly different identities of the two main towns, tackle the barriers that exist to joint working in the area, and be able to undertake robust and inclusive community planning.

The aim is to put in place a work plan that will be used to overcome the current problems and tackle the criticisms that are being directed at NCAP regarding inclusivity across the Community Area. WFCAP fully support the idea for NCAP to use their core funding to employ a partnership worker that can take on the major work of turning NCAP around. This would alleviate work from volunteers and guarantee directed time to the task. There will also be benefits to having an employee that is not already deeply involved with the 'politics' of the situation and the area and can bring in a new perspective, perhaps breaking down some barriers that have occurred due to conflicts of personalities.

WFCAP support the steering group's wish to continue to work as one area rather than try to form two groups as there could be issues around having one Area Board and one set of funds for two groups. WFCAP agree that as the two areas already seem at odds with each other, a separation of the CAP may fuel this issue and instigate competition and so it would be ideal to create one robust CAP and agree that we work to this formula first and re evaluate if unsuccessful.

### **Proposal**

**To employ a community partnership worker, who is suitably qualified and experienced in community development and community planning to be employed to do three things across the community area:**

1. Create a sustainable and inclusive structure for the partnership.
2. Enable the partnership to use the community plan as a basis for developing robust community planning including identifying key community issues, challenging services and developing theme groups and projects to deliver solutions.
3. Review progress and report regularly to the steering group. At the end of the initial twelve months ensure that the partnership is sustainable and fit for purpose as well as make clear recommendations for the way forward.

### **How will the community partnership worker be employed?**

The post is proposed to be two days per week (15 hours) for a twelve month fixed term contract in the first instance. If there were sufficient funding this could be increased to two and a half days per week.

A suggestion has been made to seek candidates from the University of Gloucestershire course in Community Development and Local Governance who have expertise in this field of work.

WFCAP has agreed in principle to host and manage the post on behalf of the partnership, which has the benefits of impartiality and line management support and expertise. Unlike the partnership, which is unincorporated, WFCAP has the necessary structure and insurances to employ staff.

Although employed by WFCAP, the postholder would be based in the community area and would have the use of a number of Wiltshire Council offices in Cricklade and in Wootton Bassett. The Council will provide a laptop and telephone.

### **How will this post be funded?**

The second tranche of this year's core partnership funding from the area board (approx £7k) together with next year's allocation of just over £10k will cover the costs of a part time post for twelve months from April 2010.

This will leave NCAP with just over £6k to cover their meeting and admin costs, with the option of applying for additional funds to deliver projects (see attached financial forecast).

### **What will be the main tasks for the Community Partnership Worker?**

In addition to the three tasks outlined above, the postholder will be expected to help develop further the community plan. This would include drilling down into the identified issues, undertaking community planning in areas where it has not already taken place and collecting strong robust evidence of need. Support and data will be available from Wiltshire Council's new Partnerships Officer as well as evidence being produced for the Community Profile and Joint Strategic Needs Analysis which will be available in June/July 2010.

They will be also be tasked with identifying one or two significant projects that the partnership sub -groups can work on, which might include a consultation on the closure of RAF Lyneham and a directory of activities and opportunities for young people, depending on local preferences and support.

During this process They will be tasked with identifying suitable people to take part in the Steering and theme groups.

### **Timetable for taking this proposal forward?**

Nov 09 – Meeting between Wiltshire Council and NCAP SG to discuss outline proposal.

Feb 10 - Discussions with WFCAP to seek advice on proposal.

March 10 – Final proposal submitted to Area Board for approval and funding.

April 10 – Meeting with WFCAP to seek formal agreement re employing and managing the post and recruit a suitable worker.

April 10 - Set up advisory group to steer the work

### **How will the community area partnership move forward?**

#### **Employment of Partnership Worker**

Highlight the distinctiveness of the community area and look to ways of working with this. Make targeted approaches to groups from each parish, (including but not solely the parish councils), in order to start the process of encompassing the whole area. Work with CAM to contact groups on Community Area Network. Look for forthcoming events for the CAP to 'piggyback' onto to promote themselves and reach a wider audience. Emphasis on communication, website, newsletter, well advertised meetings, transparency etc.

#### **Increasing Steering Group Membership**

Look to holding a re-launch of the CAP to attract new people. Also compile a list of areas/people and organisations that need to be reached, and make targeted invites to them to get involved. These people can be co-opted for their skills/interests for now, with the idea of creating a larger (than the current) steering group for the future.

#### **Steering Group Meetings**

Improve steering group meetings by holding them in public places, widely advertised and rotating around the community area to appeal to people from outlying parishes and both major conurbations).

#### **Community Plan (Robust Planning)**

Continues monitoring and review of community plan to update and highlight 'gaps' and the issues on which consultation responses were 'light' and look to addressing these problems to ensure the plan is robust. Begin process of working the community plan forward. Work with CAM and Andrew Jack (Wiltshire Council Officer) and use the JSNA results when available. Look to ensuring the CAP taps into a wide network of organisations to retrieve information from these avenues, rather than starting from scratch and attempting to consult widely from amongst a small volunteer group.

#### **Area Board & Local Towns and Parishes**

Arrange meetings with key members of these groups to find a way forward and initiate building a robust working relationship with all parties to enhance the Partnership. WFCAP have agreed to facilitate this process.

**Northern Community Area Partnership  
Forecast of Expenditure 2010/11**

Administrator	1500.00
Travel Expenses	150.00
Stationery	100.00
Meeting rooms Venues	1000.00
Printing	500.00
Consultation exercises	500.00
Website and domain	100.00
Total	3850.00

<b>Report to</b>	<b>Wootton Bassett &amp; Cricklade Area Board</b>
<b>Date of Meeting</b>	<b>March 24<sup>th</sup> 2010</b>
<b>Title of Report</b>	<b>Community Area Grants</b>

## **Purpose of Report**

To ask Councillors to consider three applications seeking 2009/10 Community Area Grant Funding

1. **Cricklade Climate Action Network**- £90 requested to provide collection containers to recycle household batteries for members of the local community using local amenities.
2. **Purton and Cricklade Young Farmers Club**- £790 to upgrade the electrics at the YFC Hut in Purton Stoke, to meet current regulations and allow the local community to continue using this local facility safely.
3. **Cricklade Leisure Centre Gardeners** -£255 to enlarge, improve and plant up the Children and Young Peoples Garden, designed by the group of 5-13 year olds who maintain this garden, which will continue to improve the outside of the leisure centre for the benefit of its users and for those on the Thames Walk.

## 1. Background

- 1.1 A single and simple application process was accepted by the Implementation Executive on 13<sup>th</sup> May 2009 for use during 2009/10. The Community Grants Pack includes details of the grants process and criteria and may be found either on the Councils website at [www.wiltshire.gov.uk/areaboards](http://www.wiltshire.gov.uk/areaboards) or as a paper version through the report author.
- 1.2 Area Boards have authority to approve Area Grants under powers delegated to the Area Boards by the Leader of the Council (13<sup>th</sup> May 2009). Under the terms of that delegation Area Boards must operate within the policies set by the Leader and /or the Council. The Council has adopted an Area Grants policy, with funding criteria, to which the Area Boards must adhere.
- 1.3 In accordance with the Scheme of Delegation, any recommendation of an Area Board that was contrary to the funding criteria would need the approval of the Leader, the appropriate Cabinet Member or the Cabinet.

<b>Background documents used in the preparation of this Report</b>	<ul style="list-style-type: none"><li>• Community Area Grant Application Pack 2009/10</li><li>• Northern Community Area Plan</li></ul>
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## 2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2009/10 year are made to projects that can realistically proceed within three months of 31<sup>st</sup> March 2010.
- 2.2. There will be four rounds of funding during 2009/10. The last of these is contained in this report.
- 2.3. *Community and voluntary groups, town and parish councils are encouraged to submit funding applications for the 2010/11 grants scheme. The first round will be considered by the area board on May 26<sup>th</sup> 2010. Closing date for receipt of applications for this round is 14<sup>th</sup> April 2010. Further rounds and deadlines will be published on the website.***
- 2.4. While officers provide recommendations to Councillors in their report, the decision to support applications and to what level is made by Wiltshire Councillors on this Area Board.
- 2.5 Two other applicants withdrew their applications and hope to reapply at a future date.

### 3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community Area, the extent and specifics of which will be dependent upon the individual project.

### 4. Financial Implications

4.1. Awards must fall within the Area Boards budget allocated to the Wootton Bassett & Cricklade Area Board.

4.2. If grants are awarded in line with officer recommendations, Wootton Bassett & Cricklade Area Board will have a balance of **£412.53** to be carried forward to 2010/11.

### 5. Legal Implications

5.1. There are no specific Legal implications related to this report.

### 6. HR Implications

6.1. There are no specific HR implications related to this report.

### 7. Equality and Inclusion Implications

7.1 Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

7.2 Implications relating to individual grant applications are outlined within section 8 – “Project Proposals”.

### 8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8.1	Cricklade Climate Action Network	To provide collection containers to recycle household batteries for members of the local community at a number of local amenities.	£90

8.1.1 It is recommended that the group is awarded a grant of £90 to provide this battery recycling facility in Cricklade

8.1.2 Officers are of the opinion that this application meets the 2009/10 grant criteria,

- 8.1.3 The application demonstrates specific links to the Northern Community Area Plan (p 18- recycling)
- 8.1.4 The overall project relates to a number of Wiltshire Council priorities. The aim of the project is to encourage recycling of batteries and reduce the environmental impact of household batteries in waste collection through the provision of collection buckets in participating local amenities and businesses. Volunteers from these amenities and Cricklade CAN! will bulk the batteries together for collection by Batteryback.org and will report the weight of batteries collected each month in the Cricklade Chronicle. This will encourage volunteering and young people's participation in positive activities, increase recycling and raise awareness of renewable energy measures and climate change.
- 8.1.5 The applicant is seeking 100% of the costs of the project
- 8.1.6 There will be no discrimination, either positive or negative with regard to the target group of beneficiaries.
- 8.1.7 A decision not to fully fund this application is likely to result in a delay in the project proceeding while the applicant seeks funding from other sources.

Ref	Applicant	Project proposal	Funding requested
8. 2	Purton and Cricklade Young Farmers Club	To upgrade the electrics at the YFC Hut in Purton Stoke, to meet current regulations and allow the local community to continue using this local facility safely.	£790

- 8.2.1 It is recommended that the YFC is awarded a grant of £790 to upgrade the electrics at the Club Hut, which is a safety requirement.
- 8.2.2 Officers are of the opinion that this application meets the 2009/10 grant criteria
- 8.2.3 The application demonstrates specific links to the Northern Community Area Plan (p 22- 'lack of youth facilities')
- 8.2.4 The project relates to Wiltshire Council priorities around adult participation in sport, and improving young people's participation in positive activities. The hut has been owned and maintained by the club for over 30 years. As well as being used by 40+



members (aged 10-26) for their wide range of sporting, educational, social and fund raising activities, it is also used by the local community in the village for a weekly yoga class, saving travel to a larger settlement for such an activity. In addition, the hut is used by local residents for events such as Christmas dinner for over 60s, children's Christmas party, Harvest Supper and various coffee mornings. Apart from the village pub and chapel it is the only community facility in Purton Stoke.

8.2.5 The Club is requesting £790 which represents 100% of the costs of electrical upgrading.

8.2.6 There will be no discrimination, either positive or negative with regard to the target group of beneficiaries who are all local residents, as well as the club members, who are largely under 25s.

8.2.7 Councillors are reminded that the applicant was awarded a grant of £1,450 for refurbishments by the NWDC Area 2 Committee in September 2008

8.2.8 A decision not to fund this application may result in a delay while the applicant seeks funding from elsewhere. Although the club has a small fund in its reserves account, the only source of funding for the hut is the club's own fundraising activities. Funding is earmarked both for charitable giving locally and for the education of its members, who are encouraged to undertake "Skills for Life" training and to enter a wide range of competitions which also help them develop vocational skills.

Ref	Applicant	Project proposal	Funding requested
8. 3	Cricklade Leisure Centre Gardeners	To enlarge, improve and plant up the Children and Young Peoples Garden, designed, planted and maintained by a group of 5-13 year olds. This will continue to enhance the outside of the leisure centre for the benefit of its visitors and for those on the Thames Walk.	£255

8.3.1 It is recommended that the group is awarded a grant of £265 to develop the Children and Young people's Garden

8.3.2 Officers are of the opinion that this application meets the 2009/10 grant criteria

- 8.3.3 The application demonstrates specific links to the Northern Community Area Plan (p 22- 'encouraging participation in healthy living activities')
- 8.3.4 The project relates to Wiltshire Council priorities around volunteering, healthy living, young people's participation in positive activities, improving the local area through intergenerational activities, reducing perceptions of anti-social behaviour and improving local biodiversity. As well as creating a more attractive environment around the leisure centre, the group cleans up graffiti.
- 8.3.5 The group is requesting £255 which represents almost 100% of the costs of moving a tree, building a larger flowerbed, and planting up the flowerbed to the children's design.
- 8.3.6 There will be no discrimination, either positive or negative with regard to the target group of beneficiaries who are local residents and users of the leisure centre and visitors on the Thames Walk, as well as the children and young people's who are engaged with the project.
- 8.3.7 Councillors are reminded that the applicant was awarded a grant of £2,464 by the NWDC Area 2 Committee in August 2008
- 8.3.8 A decision not to fund this application may result in a delay, or the project not going ahead at all, while the applicant seeks funding from elsewhere. The youngsters have planned their garden and need to get planting during April.

<b>Appendices:</b>	<p><b>Appendix 1 Grant application – Cricklade Climate Action Network</b></p> <p><b>Appendix 2 Grant Application – Purton and Cricklade Young Farmers Club</b></p> <p><b>Appendix 3 Grant Application- Cricklade Leisure Centre Gardeners</b></p>
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No unpublished documents have been relied upon in the preparation of this report.

<b>Report Author</b>	<p>Karen Scott, Community Area Manager          Tel: 01249 706496          E-mail <a href="mailto:Karen.scott@wiltshire.gov.uk">Karen.scott@wiltshire.gov.uk</a></p>
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## Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group			
<b>Name of Organisation</b>	Cricklade Climate Action Network (Cricklade CAN!)		
<b>Contact Name</b>			
<b>Contact Address</b>			
<b>Contact number</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"></td> <td style="width: 40%; text-align: center;"><b>e-mail</b></td> </tr> </table>		<b>e-mail</b>
	<b>e-mail</b>		
<b>Organisation Type</b>	<b>Non profit organisation</b> <input checked="" type="checkbox"/> <b>Parish/Town Council</b> <input type="checkbox"/> <b>Other</b> <input type="checkbox"/>		
2 – Your Project			
<b>In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)</b>	Northern Locality		
<b>In which Parish does your project take place?</b>	Cricklade		
<b>What is your project?</b>	To provide a bin and collection buckets for portable household batteries for recycling.		
<b>Where will your project take place?</b>	Local amenities		
<b>When will your project take place?</b>	March 2010 onwards		
<b>Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.</b>	<b>YES</b> <input checked="" type="checkbox"/> Page 18 - Recycling <b>NO</b> <input type="checkbox"/>		
<b>Please confirm your project will be completed by 31<sup>st</sup> March 2010</b>	<b>YES</b> <input checked="" type="checkbox"/> <b>NO</b> <input type="checkbox"/>		
<b>What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups)</b> <small>IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)</small> The project will provide the facilities to recycle household portable batteries for all members of the community who visit any local amenities.			

**Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?**

Volunteers from the participating local amenities and Cricklade CAN! will bulk all the batteries together for free collection by BatteryBack.org (Minimum 50kg which equates to 1/2 a 60 ltr bin).

**3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures**

**Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.**

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

All local shops, Doctors surgeries, businesses, schools, pre-schools, churches and other amenities will be offered a household portable battery collection bucket. All members of the community could benefit. Cricklade CAN!'s motive for this project is to reduce the environmental impact of households putting batteries with their general waste. Cricklade CAN! will report to the community the weight of batteries collected via the monthly Cricklade Chronicle.

**4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service you hope to provide? Please tick as many as you think apply.**

<b>The project will:</b>	
Engage with local people to find out their priorities and work with them to deliver solutions	<input type="checkbox"/>
Increase number of local people involved in regular volunteering	<input checked="" type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input checked="" type="checkbox"/>
Improve adult participation in sport	<input type="checkbox"/>
Improve young people's participation in positive activities	<input checked="" type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input type="checkbox"/>
Increase the number of people who feel safe in their community	<input type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input checked="" type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input checked="" type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input checked="" type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input type="checkbox"/>

**THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED**

**5 – Information relating to your last annual accounts (if applicable)**

<b>Year Ending:</b>	<b>Month:</b>	<b>Year:</b>
<b>Total Income:</b>	£	
<b>Minus Total Expenditure:</b>	£	
<b>Surplus/Deficit for year:</b>	£	
<b>Reserves held:</b>	£	

**6 - Financial Information**

<b>PROJECT COSTS A</b> Please provide a <u>full</u> breakdown e.g equipment, installation etc.	<b>PROJECT INCOME B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)
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			P/C	
60 ltr bin	£40			£
20 x 5 ltr buckets @ £2.50	£50			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
<b>TOTAL PROJECT EXPENDITURE</b>	<b>£90</b>	<b>TOTAL PROJECT INCOME</b>		<b>£0</b>

<b>Total Project Income B</b>	£0
<b>Total Project Expenditure A</b>	£90
<b>Project Shortfall A - B</b>	£90
<b>Award sought from Wiltshire Council Area Board</b>	£90
<b>Is your organisation able to claim VAT?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

**7 – Management**

**How many people are involved in the management of your group/organisation?**

<b>People Over 50 years</b>	Male	Female	1
<b>People Under 25 years</b>	Male	Female	1
<b>Disabled People</b>	Male	Female	
<b>Black &amp; Minority Ethnic people</b>	Male	Female	

**8 – Supporting Information – Please enclose the following documentation**

**Enclosed (please tick)**

- Latest inspected/audited accounts or Annual Report
- Income & expenditure budget for current financial year
- Project budget (if applicable)
- Terms of Reference/Constitution/Group Rules

**For new groups, only the group’s terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.**

**Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.**

**a) Is your project targeted towards, or of particular relevance to, people of a specific age?**

Yes  No If 'Yes' please tick...  Under 25's  Over 50's

**b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?**

Yes  No

**c) Is your project targeted towards, or of particular relevance to, people of a specific gender?**

Yes  No If 'Yes' please tick....  Male  Female

**d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?**

Yes  No If 'Yes' please tick....  Gay  Lesbian  Bisexual

**e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?**

Yes  No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

**White**  British  Irish  Other **Mixed**  Mixed ethnic background

**Asian or Asian British**  Indian  Pakistani  Bangladeshi  Other Asian

**Black or Black British**  Caribbean  African  Other Black

**Chinese or other ethnic group**  Chinese  Other ethnic group

**f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?**

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

Yes  No If 'Yes' please specify

**10 – Declaration (on behalf of organisation or group) – I confirm that.....**

Accounts and quotes where appropriate are enclosed.

A copy of our constitution or terms of reference are enclosed.

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If an award is received, I will complete and return an evaluation sheet

That any other form of licence or approval for this project has been received prior to submission of this application

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Public Liability Insurance

Equal Opportunities  Access Audit  Environmental Impact

Planning permission applied for (date) or granted (date)

That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation:

Date:

Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)

## Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

<b>1 - Your Organisation or Group</b>			
<b>Name of Organisation</b>	Purton and Cricklade Young Farmers Club		
<b>Contact Name</b>			
<b>Contact Address</b>			
<b>Contact number</b>		<b>e-mail</b>	
<b>Organisation Type</b>	<b>Non profit organisation</b> <input checked="" type="checkbox"/> <b>Parish/Town Council</b> <input type="checkbox"/> <b>Other</b> <input type="checkbox"/>		
<b>2 - Your Project</b>			
<b>In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)</b>	Wootton Bassett & Cricklade		
<b>In which Parish does your project take place?</b>	Purton		
<b>What is your project?</b>	Improvements to Purton & Cricklade YFC Club Hut electrics		
<b>Where will your project take place?</b>	At the YFC Club Hut, Purton Stoke		
<b>When will your project take place?</b>	Early 2010		
<b>Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.</b>	<b>YES</b> <input checked="" type="checkbox"/> P. 22 - "Lack of Youth Facilities" <b>NO</b> <input type="checkbox"/>		
<b>Please confirm your project will be completed by 31<sup>st</sup> March 2010</b>	<b>YES</b> <input checked="" type="checkbox"/> <b>NO</b> <input type="checkbox"/>		
<b>What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups)</b> <small>IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)</small> The works to the YFC Hut will primarily benefit the YFC members who use the hut for their regular meetings. YFC is a rural youth organisation led by young people, for young people, YFCs provide members aged 10 to 26 with a unique opportunity to develop skills, work with their local community, travel abroad, take part in a varied competitions programme and enjoy a dynamic social life. Purton and Cricklade YFC currently benefits from 41 members, 23 of which are aged 10 - 18 (Male = 13 & Female =10) and 18 of whom are aged 18 - 26 (Male =11, Female =7). In addition to the YFC members the hut is regularly used by the residents of Purton Stoke which comprises of approximately 60 houses. Events include a Christmas Dinner for the Over 60's, Children's Christmas Party, Harvest Supper and various coffee mornings. With the exception of the Village Pub and the Chapel (only one service per year) the hut is the only community facility within the village. Hence its continued upkeep and improvement is a vital in maintaining a community spirit. The Hut is also used on a weekly basis by a group of local people mainly from Purton Stoke and Purton for a yoga class. The availability of such a class within Purton Stoke has meant that people who would perhaps not partake in such an activity if they had to travel to a larger settlement are partaking in a regular sporting / leisure activity..			

**Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?**

Purton & Cricklade YFC has been running in excess of 50 years and has owned and maintained the Club Hut for in excess of 30 years. During this period members have met the day to day running costs through various fund raising activities. On occasions that "one-off" costs have been necessary we have been lucky enough to secure funding from various sources to fund these works. We see no reason why the club should not be able to continue this method of funding.

**3 – Additional information to support and strengthen your application e.g. consultation, community involvement, energy efficiency measures**

**Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.**

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

Purton & Cricklade YFC Club Hut is the base for the Young Farmers Club. The hut is used to hold regular meetings and competitions for both the senior and junior club. The works to the hut will ensure that it remains a safe and secure environment for the members to hold their meetings. The meetings which are attended by members range from fun sporting activities, talks by local speakers, a base for fund raising events (quizes etc), craft activities and competitions and training events (public speaking, first aid etc). The Club Hut enables a number of young adults to take part in a wide range of activities which broaden their horizons. Without the Club Hut Purton & Cricklade YFC would not be able to provide such a wide variety of activities for its members. The improvements to the Hut will also ensure that it remains available as a vital community facility for the village of Purton Stoke.

**4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service you hope to provide? Please tick as many as you think apply.**

<b>The project will:</b>	
Engage with local people to find out their priorities and work with them to deliver solutions	<input type="checkbox"/>
Increase number of local people involved in regular volunteering	<input type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input type="checkbox"/>
Improve adult participation in sport	<input checked="" type="checkbox"/>
Improve young people's participation in positive activities	<input checked="" type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input type="checkbox"/>
Increase the number of people who feel safe in their community	<input type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input type="checkbox"/>



**THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED**

**5 – Information relating to your last annual accounts (if applicable)**

Year Ending: 2009	Month: July	Year: 2009
Total Income:	£6,697.65	
Minus Total Expenditure:	£9,649.70	
Surplus/Deficit for year:	£-2,952.05	
Reserves held:	£7,015	

**6 - Financial Information**

PROJECT COSTS A Please provide a <u>full</u> breakdown e.g equipment, installation etc.		PROJECT INCOME B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Inspection of Club Hut Electrics and installation and upgrade of various sockets and plugs.	£790	If funding is not available from the Community Grant then the cost of the works will have to be met by Club Funds		£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
<b>TOTAL PROJECT EXPENDITURE</b>	<b>£790</b>	<b>TOTAL PROJECT INCOME</b>		<b>£0</b>
<b>Total Project Income B</b>				<b>£0</b>
<b>Total Project Expenditure A</b>				<b>£790</b>
<b>Project Shortfall A - B</b>				<b>£790</b>
<b>Award sought from Wiltshire Council Area Board</b>				<b>£790</b>
<b>Is your organisation able to claim VAT?</b>		Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	

**7 – Management**

**How many people are involved in the management of your group/organisation?**

**People Over 50 years**                      Male 4              Female 4  
**People Under 25 years**                    Male 3              Female 1  
**Disabled People**                            Male 0              Female 0  
**Black & Minority Ethnic people**      Male 0              Female 0

**8 – Supporting Information – Please enclose the following documentation**

**Enclosed (please tick)**

- Latest inspected/audited accounts or Annual Report
- Income & expenditure budget for current financial year
- Project budget (if applicable)
- Terms of Reference/Constitution/Group Rules

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.**

**Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.**

**a) Is your project targeted towards, or of particular relevance to, people of a specific age?**

Yes  No **If ‘Yes’ please tick...**  Under 25’s  Over 50’s

**b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?**

Yes  No

**c) Is your project targeted towards, or of particular relevance to, people of a specific gender?**

Yes  No **If ‘Yes’ please tick....**  Male  Female

**d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?**

Yes  No **If ‘Yes’ please tick....**  Gay  Lesbian  Bisexual

**e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?**

Yes  No **If ‘Yes’, indicate the ethnic background of the people who will benefit from your project.**

**White**  British  Irish  Other **Mixed**  Mixed ethnic background

**Asian or Asian British**  Indian  Pakistani  Bangladeshi  Other Asian

**Black or Black British**  Caribbean  African  Other Black

**Chinese or other ethnic group**  Chinese  Other ethnic group

**f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?**

(e.g. a Muslim women’s sports club, which encourages active participation, rather than promoting religious beliefs)

Yes  No **If ‘Yes’ please specify**

**10 – Declaration (on behalf of organisation or group) – I confirm that.....**

- Accounts and quotes where appropriate are enclosed.
- A copy of our constitution or terms of reference are enclosed.
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet
- That any other form of licence or approval for this project has been received prior to submission of this application
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Public Liability Insurance  
 Equal Opportunities  Access Audit  Environmental Impact  
 Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation:

Date:

**Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)**

## Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group			
<b>Name of Organisation</b>	Leisure Centre Gardeners		
<b>Contact Name</b>			
<b>Contact Address</b>			
<b>Contact number</b>		<b>e-mail</b>	
<b>Organisation Type</b>	Non profit organisation <input type="checkbox"/>	Parish/Town Council <input type="checkbox"/>	Other <input checked="" type="checkbox"/>
2 – Your Project			
<b>In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)</b>	Wiltshire Area 2		
<b>In which Parish does your project take place?</b>	Cricklade		
<b>What is your project?</b>	To enlarge and improve the Children's and Young Peoples Garden. Purchase summer plants and bushes for same. Move one small tree and 3 bushes to more appropriate sites. Secure shrubs with wire ties		
<b>Where will your project take place?</b>	Cricklade		
<b>When will your project take place?</b>	As soon as we receive grant money		
<b>Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.</b>	YES <input checked="" type="checkbox"/> Page 22 Encourages participation in sport & other healthy living activities thus discouraging anti-social behaviour <input type="checkbox"/>		
<b>Please confirm your project will be completed by 31<sup>st</sup> March 2010</b>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> Within 1 month of receiving a grant		
<b>What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups)</b>			
<p><small>IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)</small> The Leisure Centre Gardeners want to encourage the participation of children and young people in gardening and in supporting their local leisure centre. A group of children and teenagers have been gardening with us at the Leisure Centre since April 2007. Their ages now range between just under 5 years - 13 years. (all girls except for 2 little boys) In previous years I have asked what plants they have wanted and have had a few suggestions. <u>This year is quite different.</u> They decided that due to the fact some of them were now teenagers the name of their garden should be changed from the Children's Garden to the Children's and Young Persons garden. They have come up with their own plans for their garden. They requested the removal of a small tree in their garden which has outgrown the site. (to be replanted elsewhere) They decided to have a Mediterranean Colour scheme of dark purple, yellow, dark pink, red and orange. They were asked to do their own research on plants and 2 days after our meeting emails arrived with a list of the flowers they wanted. They wanted: marigolds, asters, poppies, petunias, margaritas, primulas, rosa rugosa, carnations, roses, antirrhinums, bluebells, campanulas, alstroemerias, honeysuckle and sunflowers. They asked to take over one of the half barrels in front of the Leisure Centre and part of the walkway garden area. This newly acquired area will have a white, pink and purple colour scheme and they would also like to plant a climbing rose and passion flower.</p> <p>Approximately 2000 people will benefit from the continued improvement to the outside of the Leisure Centre and this includes visitors doing the Thames Walk.</p>			

**Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?**

We rely on grants to continue with improvements to the garden areas outside the Leisure Centre. Funds from the Leisure Centre, local charities and a previous grant from the NWDC have assisted us in making significant improvements since April 2007.

Should there be any changes to the predicted income and expenditure during the next financial year we would approach local charities, Cricklade Town Council and other grant bodies for assistance.

This grant will ensure we can make the necessary improvements to the Children's and Young Peoples Garden.

**3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures**

**Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.** IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF

Our group would like to ensure that we continue to encourage children and young people to participate in healthy activities, gardening being one of them. Since April 2007 we consistently work with a small group of children and young people and at seasonally busy times post a notice outside the Centre for additional help from youngsters. During the early summer period of 2009 we introduced a group of five under 5's to planting tomatoes and this was a great success and we will continue with this.

Last year the local Scouts troupe came to help with edging the paths and when they were finished several asked if they could come back because they had had so much fun.

This year, for the first time I held a more formal meeting with the group of youngsters and it was a joy to listen to them enthusiastically planning their new larger garden, planting themes and colour schemes and discussing what they would like to achieve this year. They then did their own research to identify specific plants to match their theme. The next stage for them will be preparing a planting plan to establish how many of each plant they need and where each will be sited on the new larger flower bed. Working with youngsters has proved to be a great success and we look forward to seeing the fruition of this years work.

Users and visitors will benefit from the grant with the improvements to the area immediately outside the entrance to the Leisure Centre.

**4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service you hope to provide? Please tick as many as you think apply.**

<b>The project will:</b>	
Engage with local people to find out their priorities and work with them to deliver solutions	<input type="checkbox"/>
Increase number of local people involved in regular volunteering	<input checked="" type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input checked="" type="checkbox"/>
Improve adult participation in sport	<input type="checkbox"/>
Improve young people's participation in positive activities	<input checked="" type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input type="checkbox"/>
Increase the number of people who feel safe in their community	<input type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input checked="" type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input checked="" type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input checked="" type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input checked="" type="checkbox"/>

**THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED**

**5 – Information relating to your last annual accounts (if applicable)**

<b>Year Ending:</b>	<b>Month:</b>	<b>Year</b>
Accounts relate to - June 2008 – January 2010		
<b>Total Income:</b>	<b>£ 4,216,00</b>	
<b>Minus Total Expenditure:</b>	<b>£ 3097.40</b>	
<b>Surplus/Deficit for year:</b>	£1,118.60	
<b>Reserves held:</b>	<b>£ 1,118.60</b>	

**6 - Financial Information**

<b>PROJECT COSTS A</b> Please provide a <u>full</u> breakdown e.g equipment, installation etc.		<b>PROJECT INCOME B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Removing existing timber edged bed				
Remove tree and replant elsewhere				
Reinstate larger flowerbed with higher edging	£190			
Supply and fill flowerbed with topsoil		Wire ties for shrubs on walkway	C	£10
Remove shrubs and replant elsewhere		from Leisure Centre Gardeners		£
				£
Rose Bush	£15			£
Passion Flower	£10			£
Plants for flowerbed	£50			£
				£
<b>TOTAL PROJECT EXPENDITURE</b>	<b>£265</b>	<b>TOTAL PROJECT INCOME</b>		<b>£10</b>

<b>Total Project Income B</b>	£10
<b>Total Project Expenditure A</b>	£265
<b>Project Shortfall A - B</b>	£255
<b>Award sought from Wiltshire Council Area Board</b>	£255
<b>Is your organisation able to claim VAT?</b>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>

**7 – Management**

**How many people are involved in the management of your group/organisation?**

<b>People Over 50 years</b>	Male...2..	Female...2...
<b>People Under 25 years</b>	Male...2	Female...6
<b>Disabled People</b>	Male...0.	Female...1...
<b>Black &amp; Minority Ethnic people</b>	Male...0.	Female...0...

**8 – Supporting Information – Please enclose the following documentation**

**Enclosed (please tick)**

- Latest inspected/audited accounts or Annual Report
- Income & expenditure budget for current financial year
- Project budget (if applicable)
- Terms of Reference/Constitution/Group Rules

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.**

**Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.**

**a) Is your project targeted towards, or of particular relevance to, people of a specific age?**

Yes    No    If 'Yes' please tick...  Under 25's     Over 50's

**b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?**

Yes     No

**c) Is your project targeted towards, or of particular relevance to, people of a specific gender?**

Yes     No    If 'Yes' please tick....  Male     Female

**d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?**

Yes     No    If 'Yes' please tick....  Gay     Lesbian     Bisexual

**e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?**

Yes     No    If 'Yes', indicate the ethnic background of the people who will benefit from your project.

**White**     British     Irish     Other                      **Mixed**     Mixed ethnic background

**Asian or Asian British**     Indian     Pakistani     Bangladeshi     Other Asian

**Black or Black British**     Caribbean     African     Other Black

**Chinese or other ethnic group**     Chinese     Other ethnic group

**f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?**

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

Yes     No    If 'Yes' please specify .....

**10 – Declaration (on behalf of organisation or group) – I confirm that.....**

- Accounts and quotes where appropriate are enclosed.
- A copy of our constitution or terms of reference are enclosed.
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet
- That any other form of licence or approval for this project has been received prior to submission of this application
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.     Child Protection     Public Liability Insurance
  - Equal Opportunities     Access Audit     Environmental Impact
  - Planning permission applied for (date)                      or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**  
**Position in organisation**

**Date:**

**Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)**



## Performance Reward Grant Scheme

### Expression of Interest Form for Wotton Bassett & Cricklade Area Board

To be returned to:

Karen Scott, Wootton Bassett & Cricklade Community Area Manager, Area Boards  
Northern Locality Team, Wiltshire Council , Monkton Park, Chippenham SN15 1 ER

Email: [karen.scott@wiltshire.gov.uk](mailto:karen.scott@wiltshire.gov.uk)

Organisation	<i>Extended Services for Wootton Bassett and Cricklade Network Area</i>	
Form submitted by (contact for all queries)	<i>Andrea Smith Extended Services Network Coordinator Wootton Bassett School Lime Kiln Wootton Bassett SN4 7HG <a href="mailto:asm@woottonbassett.wilts.sch.uk">asm@woottonbassett.wilts.sch.uk</a> 07973149668</i>	
Name of initiative	<i>Holiday Activities For All</i>	
Brief Description of Initiative	<i>Working in partnership with key agencies located within the network area we are to produce a holiday event planner for all children attending schools within the local area. Key agencies are Children Centres, Youth Development, Leisure Centre Managers, Childcare Development, Libraries, Splash and any other interested parties. We are to produce something for all children within the local schools to do for each day of the school summer holidays. Consultation has already taken place and activities such as bowling, climbing, WII sport, camping, football etc have already been voiced. This will bring children and young people together during holidays, giving them a sense of stability and stimulation during such a long period off school, help to support parents at times when they can feel isolated and ensure that any unacceptable behaviour or crime is kept to a minimum. Long term, it is the intention to continue such a project for all holidays.</i>	
Please put a cross against the ambition(s) that this initiative will support	Building resilient communities	X
	Improving affordable housing	
	Lives not services	X
	Supporting economic growth	
	Safer communities	X
	Protecting the environment	
	Action for Wiltshire – combating the recession	X

Amount of funding sought	£11,100
What will this money be spent on? (Please show split between capital and revenue. For capital expenditure guidance – see Appendix 1 in the Bid Pack)	<i>The money will be spent purely on staffing, providers of activities and the activities them selves. Based on an average of £300 per day, over 37 days during the summer holidays.</i>
Please describe how your initiative will support the ambition(s) indicated above, and summarise the action that will be taken	<p><b>Building Resilient Communities:</b>  <i>The planner will enable children and young people to identify through consultation their priorities during the summer months. After the completion of each activity they will be asked to complete an evaluation form to determine what improvements need to be made for the future. Young people that take part in a number of activities will be asked to complete a resilience questionnaire around success characteristics to determine the impact of such a programme. This will help them to succeed through impacted self esteem and confidence on return to school in September. This will also be key for those young people changing from primary to secondary school as they will have the opportunity to mix with all age groups on some activities, making friends prior to starting their new Secondary school.. Also by working in partnership with key agencies within the area will develop each of our priorities and improvements for the community as a whole, by sharing best practice and working collaboratively.</i></p> <p><i>By working together we can plan and deliver services over the holiday period, maximising expertise, sharing workloads communicating as one partnership and promoting that accordingly.</i></p> <p><i>Some of the activities may also require volunteers such as parents, which in turn will allow them to see the impact they can have on the community, bringing confidence in further volunteering.</i></p> <p><b>Lives not services:</b>  <i>By having activities within the local community, and participating with others from that community will assist in the independence of the young people and help to ensure they have fulfilling lives as part of that community. The activities will give them somewhere to belong and be part of something for long periods of time away from school. For some young people school is their only form of structure and routine and once that has been removed, it can make their times within the community miserable. By providing the activities, in some cases free of charge, or minimal charges means that all children despite economic background have the opportunity to build their confidence and increase their health and well being through interaction within the community and the stimulation of the activities, proven for after school clubs during term time.</i></p> <p><b>Safer Communities:</b>  <i>The holiday planner will be communicated to all parents and families within the network area, to reassure them that things are being provided for young people.</i></p> <p><i>Splash also work with offending young people and as they are part of the key agency group, this will help to ensure that these targeted young people have things to do and the right specialist support to</i></p>



	<p>reduce reoffending. By “entertaining” children also in a safe way will reduce those young people thinking of offending. In turn, having activities to do during the holidays will reduce young people playing within streets; reduce crime and anti social behaviour.</p> <p><b>Action for Wiltshire:</b> By supplying the activities either free of charge or at minimal costs helps to reduce the pressure on parents who may be affected by the recession, allowing all young people to have access to the same services, despite economic background.</p>
<p>What makes this initiative a local priority (eg evidence from research and local support)</p>	<p>During term time schools have demonstrated, through audits as part of Extended Services that they supply a wide range of after school clubs and lunch time clubs. However, due to caretaking and school closures this can be very limited during schools holidays, a time when some families find it most difficult and their infrastructure has been removed. It is also apparent that during schools holidays agencies such as the children centre, splash and youth development work on furthering the activity provision, but can be limited to targeted groups within certain ages, such as 13+ years or for CC 0-5 years and staffing. In addition, there is a risk that the activities run during this period can clash as there is no coordination of the events. Therefore some days there could be several events, that naturally all young people cannot attend, and other days nothing. So the coordination of such events will ensure young people are not forced to choose between one area or another, promotion of all events is considered collectively and staff can distribute workload.</p>
<p>How will you know you have been successful?</p>	<p>When each day during the summer holidays has been filled with an activity and the planner has been produced, marketed and attendance to each activity.</p>
<ul style="list-style-type: none"> <li>How will you measure the impact? (may have more than one measure)</li> </ul>	<p>Each event will be evaluated to secure whether it was of interest to the young people, or any improvements can be made. An overall evaluation will be made for the summer holiday period. Resilience Questionnaires will be completed by young people at the start and at the finish of the time period to measure impact, and questionnaires to the community regarding anti-social behaviour will be sent to determine if this has reduced street scenes etc against last year.</p>
<ul style="list-style-type: none"> <li>What is your improvement target (s), and when do you expect to achieve this/these?</li> </ul>	<p>As such a project has not been run before and is the first of its kind; I am looking to ensure that each day has an activity for the children and young people within the community. I would like to see an improvement in the success characteristics from the beginning of the holiday to the end and an overall evaluation</p>

	<i>demonstrating that more children and young people enjoyed the activities provided than not.</i>
<ul style="list-style-type: none"> <li>• How will you ensure that the improvement continues after the end of the initiative?</li> </ul>	<i>To continue to produce further holiday planners for other timings such as Christmas or Easter and then hopefully move into having a yearly holiday planner.</i>
Who will benefit from this initiative?	<i>All children and young people within the area. Including targeted young people through [Centre Centres and Splash. In addition to the residents of the community.</i>
Confirm no unfunded commitments from this initiative	Please delete the statement that does not apply: 1. I confirm that there will be no unfunded financial commitments arising from this initiative
What are the key risks to success and how will these be managed?	<i>The planning of the overall planner and the tasks completed by each agency. This will be managed via regular contact and monthly meetings to ensure that all agencies are delivering what they have promised. This initiative started in November, with our first planning meeting and a further two meetings since then to ensure we are running to schedule. Funding will also be a key risk to such a project. Without the funding we will be unable to proceed.</i>
Who will manage the initiative	<i>Andrea Smith Extended Services Network Coordinator Wootton Bassett School Lime Kiln Wootton Bassett SN4 7HG <a href="mailto:asm@woottonbassett.wilts.sch.uk">asm@woottonbassett.wilts.sch.uk</a> 07973149668</i>

Signed: Andrea Smith  
Applicant

Dated: 10/03/2010



## Performance Reward Grant Scheme

### APPLICATION FORM

To be returned to:

Karen Spence, Performance Manager, Performance Team

Email: [wiltshirelaa@wiltshire.gov.uk](mailto:wiltshirelaa@wiltshire.gov.uk)

Area Board	<i>Wootton Bassett and Cricklade</i>	
Form submitted by (contact for all queries)	<i>Paul Harrison, 14 Wood Street, Wootton Bassett, SN4 7BD, 01793 855665</i>	
Name of initiative	<i>WBSA Relocation</i>	
Brief Description of Initiative	<i>The project aims to relocate the Wootton Bassett Sports Association from its current 7 acre site (1 football pitch, 1 cricket square, 4 tennis courts) to a 26 acre site (3 senior &amp; 2 mini football pitches, 2 cricket squares, 8 tennis courts), and in doing so not only provide the increase in sports facilities the community requires but notably secure and extend the legacy in which the land was first bequeathed to WBSA for sport. The new site is located opposite Ballards Ash Sports Ground, thus providing Wootton Bassett and surrounding parishes a state of the art sports hub.</i>	
Please put a cross against the ambition(s) that this initiative will support	Building resilient communities	√
	Improving affordable housing	
	Lives not services	√
	Supporting economic growth	
	Safer communities	√
	Protecting the environment	
	Action for Wiltshire – combating the recession	√
Amount of funding sought	<i>£150,000</i>	
What will this money be spent on? (please show split between capital and revenue. For capital expenditure guidance – see Appendix 1 in the Bid Pack)	<i>The money will be wholly spent on capital expenditure, contributing to the cost of purchase and development of the new site which is forecasted to be £6.75m, broken down approximately as land purchase of £1.5m, development of sports facilities £3m, infrastructure works £1.5m, professional fees £0.5m, and contingency of £0.25m.</i>	

<p>Please describe how your initiative will support the ambition(s) indicated above, and summarise the action that will be taken</p>	<p><i>The WBSA relocation will directly contribute to the following LAW and Action for Wiltshire objectives:</i></p> <ul style="list-style-type: none"> <li>- <i>all those objectives within “building resilient communities”</i></li> <li>- <i>Provide the strong foundations for children and young people’s development</i></li> <li>- <i>Enable people to improve their long term health and well being</i></li> <li>- <i>Improve the street scene and reduce crime and anti-social behaviour</i></li> <li>- <i>Supporting Wiltshire’s children and young people</i></li> <li>- <i>Supporting community well being and resilience</i></li> </ul> <p><i>This will be achieved through the provision of quality sports and social facilities for the community, and through the programmes of participation driven by the clubs within the sports association including school sports partnership initiatives.</i></p>
<p>What makes this initiative a local priority (eg evidence from research and local support)</p>	<p><i>All of the clubs within the Sports Association are constrained in the sports participation programmes they are able to offer by the extent of the current facilities. Despite the constraints the clubs provide sports opportunities for more than 600, of all ages and both genders.</i></p> <p><i>The clubs all have sport development plans to grow the participation opportunities they offer the community, but these cannot be delivered without increased facilities. The Rugby Clubs proposed move to Ballards Ash will reduce the pitches available to the community, and WBSA’s relocation will redress this shortfall.</i></p> <p><i>The project has the support of all the relevant sport national governing bodies, together with Wiltshire Council Leisure Partnerships and Sports Development Managers.</i></p>
<p>How will you know you have been successful?</p>	<p><i>The most tangible measure will be the completion of the development of the new facility and the first year operation, both to budget.</i></p>
<ul style="list-style-type: none"> <li>• How will you measure the impact? (may have more than one measure)</li> </ul>	<p><i>Facility usage numbers and sports participation figures will be measured and monitored against plan.</i></p> <p><i>The clubs sport development plans all include objectives and targets, and these will also be measured and monitored, in conjunction with sport national governing bodies.</i></p>
<ul style="list-style-type: none"> <li>• What is your improvement target (s), and when do you expect to achieve this/these?</li> </ul>	<p><i>The clubs development plans seek to grow participation by some 25% by year 3. Coupled with the potential to introduce sports based education, the opportunity for use of the facilities by other community groups, and pay and play usage, the site could be hosting as many as 300 people for sport facilities, and a further 100 for social, voluntary and recreational purposes per day. This level of usage is some 10 times that of current, and truly demonstrates the concept of a community sports facility.</i></p>

<ul style="list-style-type: none"> <li>How will you ensure that the improvement continues after the end of the initiative?</li> </ul>	<p><i>The clubs all have sports development plans that are monitored and approved by their sport national governing body and are updated annually, driving for continual improvement in quality and volume of sports participation programmes offered. The business plan includes employing a sports development officer to drive the planned growth in sports participation.</i></p>
<p>Who will benefit from this initiative?</p>	<p><i>The beneficiaries of the project will be made up from a broad spectrum of the community including club members, students (both in and out of curriculum), social pay and play users, community groups, and companies. All the clubs offer sports programmes for adult and youth, and plan to introduce initiatives to support hard to reach sections of the community. The project will benefit generations to come, just as the current site has supported sports use for over 70 years.</i></p>
<p>Confirm no unfunded commitments from this initiative</p>	<p>Please delete the statement that does not apply:  1. I confirm that there will be no unfunded financial commitments arising from this initiative  <i>Development of the facilities will not be commenced unless fully funded.</i></p>
<p>What are the key risks to success and how will these be managed?</p>	<p><i>The key risks and moderators are:</i>  a) <i>insufficient grant funding secured – significant consultation has been and will continue to be undertaken to minimise this risk</i>  b) <i>best value development – procurement process will require a minimum of 3 quotes</i>  c) <i>cost of development increases – the procurement process will lead to fixed price contract award</i>  d) <i>quality of development – specialist consultants will be engaged as appropriate, and technical compliance will be monitored by sport governing bodies</i></p>
<p>Who will manage the initiative</p>	<p><i>Paul Harrison. Relocation Manager for WBSA, 14 Wood Street, Wootton Bassett, SN4 7BD, 07791 541672</i>  <i>Paul has considerable experience of project management and will oversee the project for the Sports Association, reporting to the Executive and trustees. Specialist consultants will be engaged to manage and deliver the site development.</i></p>

Signed:  
Chairman of Area Board

Dated:

# **Wootton Bassett Sports Association**

## **PROPOSED RELOCATION**



## **SYNOPSIS of PROJECT**

**MARCH 2010**

## **BackGround**

Wootton Bassett Sports Association (WBSA) has occupied its site at Rylands Way since 1930, when Major Gerard Buxton gifted the land to be used for organised sport within Wootton Bassett, and at the time setting up WBSA to own and manage the ground through trustees and an elected executive. The Association is made up of the Town's football, tennis, cricket and road running clubs, and facilities include a full size football pitch, full size cricket pitch, four tennis courts, and associated clubhouse with changing and social facilities. These facilities are used to the maximum, and indeed all the clubs are constrained by them in offering more sporting participation to the community. In order to meet the demand for training and matches, the clubs utilise considerable facilities at Ballards Ash and Wootton Bassett School. As a result the Association initiated a project to relocate from the current site to a much larger site on land opposite the existing Ballards Ash sports ground, and within the neighbouring parish of Lydiard Tregoze.

Following a number of years negotiation, contracts were exchanged on the sale and purchase of the respective sites in December 2007, followed by the submission of full planning applications in January 2008. Resolution to grant planning was passed on both sites by the end of 2008. However the economic downturn, notably in the residential development market, slowed progress during 2009.

## **Need and justification**

The requirements of the new site were identified by consideration of current and proposed Association clubs usage, the potential for midweek daytime educational use, and demand from other local clubs and organisation. Looking specifically at the Association clubs needs

- Of the football clubs 20+ teams only four can be accommodated on the sole pitch at Rylands Way, whilst mini-soccer can be played on the cricket outfield. However this leaves some 12 teams to play at Ballards Ash, and all club training to take place off site, and severely constrains opportunity for growth;
- The tennis club membership is at its maximum for four courts, with limited social court time available. To fulfil all League fixtures the club hires additional courts at Wootton Bassett school;
- The cricket club fields 4 adult Saturday teams, 2 of which cannot be supported at Rylands Way. The junior section growth is constrained by availability of the pitches.

All the clubs have strong sport development plans aimed at providing more sports participation opportunities to all sections of the community and strengthening of the school sports partnerships recently established. The clubs have all been accredited by their sport governing bodies, and the sports plans together with the relocation are seen as a priority on all governing bodies regional plans. However such development plans cannot be achieved within the confines of the existing facilities.

Support for the proposals, recognising the need for them, has been expressed by the FA, LTA, ECB, Sport England, and the Wiltshire Council leisure partnerships and sport development managers.

Sport is now placed firmly at the forefront of Government thinking, with the overall aim to increase participation in sport and physical activity, primarily because of the significant health benefits and to reduce the cost of inactivity to the nation. WBSA relocation will provide increased and enhanced facilities, allowing delivery of clubs development plans and contributing significantly to achievement of government objectives for sports participation.

**Proposed Development**

It is proposed for the new site to include the following facilities: 3 full size (1 floodlit) and 2 mini football pitches, 2 cricket squares and outfield, 8 floodlit tennis courts, an artificial training pitch, trim trail, and associated buildings for changing, social, and administrative use.



The composition of facilities within the proposed site have been developed following due consideration of the sport development plans, considerable consultation with national governing bodies both with respect to plans/objectives and technical compliancy, and future sustainability and viability of the operations. The resultant design is recognised by all NGB's and local government as fitting a strategic need and in keeping with local development plans. Buildings design has taken into account planning considerations, the practicality of usage by the different sports and by community users, and where possible has adapted to the constraints presented by the site.

**Objectives**



On commencement of the relocation project the Association identified the following as the key objectives:

1. Securing and enhancing the legacy of Major Gerard Buxton, and making it “fit” for the next 75 years
2. Providing the facilities our clubs and community require, indeed are using today
3. Securing the operational future of WBSA

### **Benefits**

The sporting facilities proposed will provide a resource for the whole community, and deliver the following benefits

- Significant inward capital investment within the community that will help to address the shortfall of sports facilities;
- Increased facilities that directly support delivery of club development plans, leading to greater provision of sports participation opportunities across all sectors of the community;
- Activities for young people with innovative initiatives established with local schools through improved school/club links, and the potential for new programmes aimed at reducing anti-social behaviour;
- Access to a range of quality facilities and coaches to improve skill development;
- Coach Education programmes designed to up skill the local workforce including volunteers and young people;
- The provision of first class social and community facilities within the site;
- The possibility of informal recreation activity at the site through new partnerships with other community groups.

The location of the new site opposite the existing Ballards Ash sports ground presents the opportunity to work with Wootton Bassett Rugby Club who are planned to relocate there, and a broad framework for doing so has already been developed. Together the sites will provide Wootton Bassett and surrounding parishes a top quality sports hub, in line with Sport England strategy.

### **Costs**

Forecasted cost of development works has to date been estimated by a suitably experienced Quantity Surveyor. A full procurement process will be initiated prior to contract award in order to establish best value fixed price for the work. The cost of development is forecasted to be £6.75m, broken down approximately as land purchase of £1.5m, development of sports facilities £3m, infrastructure works £1.5m, professional fees £0.5m, and contingency of £0.25m.

### **Funding**

Construction of the new facilities will, in the main, be funded through the capital receipt generated through the sale of Rylands Way. However, although a significant sum will be available, the cost of providing compliant and quality facilities that will support the needs of the clubs and community for years to come is high and as such grant support will be required to ensure the success of the project.

A number of potential funders have been identified. The key governing bodies, from whom the majority of funding will be sourced, have been consulted throughout the project. These consultations continue. The NGB's have the

project as a priority in their regional strategy plans, are aware of the cost of development, and supportive of the sums of money being sought from them. This is no guarantee that funding will materialise but every effort has been made to reduce this risk.

### **Viability & Sustainability**

It is vital in proposing any such development of sporting facilities that the long term viability of the operation can be demonstrated. To do this a comprehensive financial forecast has been developed, broken down to provide focus as appropriate to the different sport facilities, ensuring that each is viable and that sufficient funds will be generated for relevant maintenance and refurbishment as required.

Usage of all the sports facilities has been planned, and forms the basis of the forecasted income within the business plan. Much of the peak time usage will be in support of WBSA clubs activities, whilst daytime usage will be predominantly for delivery of sports related education, through the growing school sport partnerships the clubs have. The facilities will also be used to deliver sports training, such as club volunteer/coach development. In addition time, including some peak, has been included in the schedule for use by local community clubs and organisations, and all clubs will be delivering programmes targeting increased community participation. Furthermore the pavilion building will offer rooms for community social, gatherings and meetings.

### **Summary**

In summary, the relocation of Wootton Bassett Sports Association offers the opportunity to provide increased, greater quality, facilities than current, in a viable and sustainable way, delivering sport for the community in a joined up manner. There is a proven need for the development, with strong support from sports national governing bodies, council, and local community, all of whom recognise the potential growth in sports participation this development will enable for all in the community. It is a highly inclusive development that will be available for all sections of the community, has been comprehensively planned, and has identified relevant funding opportunities. It will facilitate delivery of strong sports development plans, provide a quality venue for sports related educational activities, and a legacy of benefit to all sections of the community for many years to come.

**Report to** All Area Boards

Agenda Item 10b

**Date of Meeting** March - April

Appendix 3

**Title of Report** LPSA Funding Bid: Community Payback

Community Payback enables offenders to repay their debt to society through the contribution of time and labour to help local communities tackle a wide range of issues from graffiti and chewing gum removal to litter picking, ground clearance and other environmental improvement projects. Offenders work in the community as part of a fully supervised team. In Wiltshire over 72,000 hours of community payback time are completed every year by offenders, this equates to £378,500 of free labour to local communities.

This scheme can be of major benefit to Area Boards - offering fast and effective responses to issues of concern to local people. A wide range of works can be undertaken including litter, gum and graffiti removal, footpath clearance and repair, river clearing, decorating and maintenance of community facilities. Ideas for projects will be sought from the public, councillors and parishes through the issues system. These will be prioritised by Area Boards and the Community Payback team will develop programmes of work in response.

An investment of £73,000 is now sought from the LPSA fund to extend the scheme in terms of the range of services offered and also the reach of the scheme into more rural parts of the County. This latter will be achieved through the provision of 3 utilities trailers allowing teams access to hot water, toilets and refreshments during the day - enabling teams to be more self sufficient and able to undertake work in isolated rural areas. Investment will be used to purchase of high pressure cleaners for removal of graffiti and gum and additional equipment. This investment will be of direct and immediate benefit to the Area Boards and the local communities they serve.

The objectives of the project are

- To increase resources directed at key street scene issues that affect community wellbeing such as vandalism, graffiti, gum and littering
- To involve the public, parishes and area boards more directly in the criminal justice system building public awareness and service responsiveness and linking the scheme with the Area Boards' Community Issues system
- To target resources at projects and priorities identified by local communities
- To extend the reach of Wiltshire Community Payback into rural communities

The scheme supports objectives in the Local Agreement for Wiltshire around building more resilient and safer communities, protecting the environment, improving the way in which organisations in Wiltshire work together and supporting elected members in their community leadership roles. There are additional benefits for offenders, particularly young offenders, including the development of work skills and experience which increases future employability and contributes to reducing re-offending.

***The support of the Area Board is now sought for this bid.***

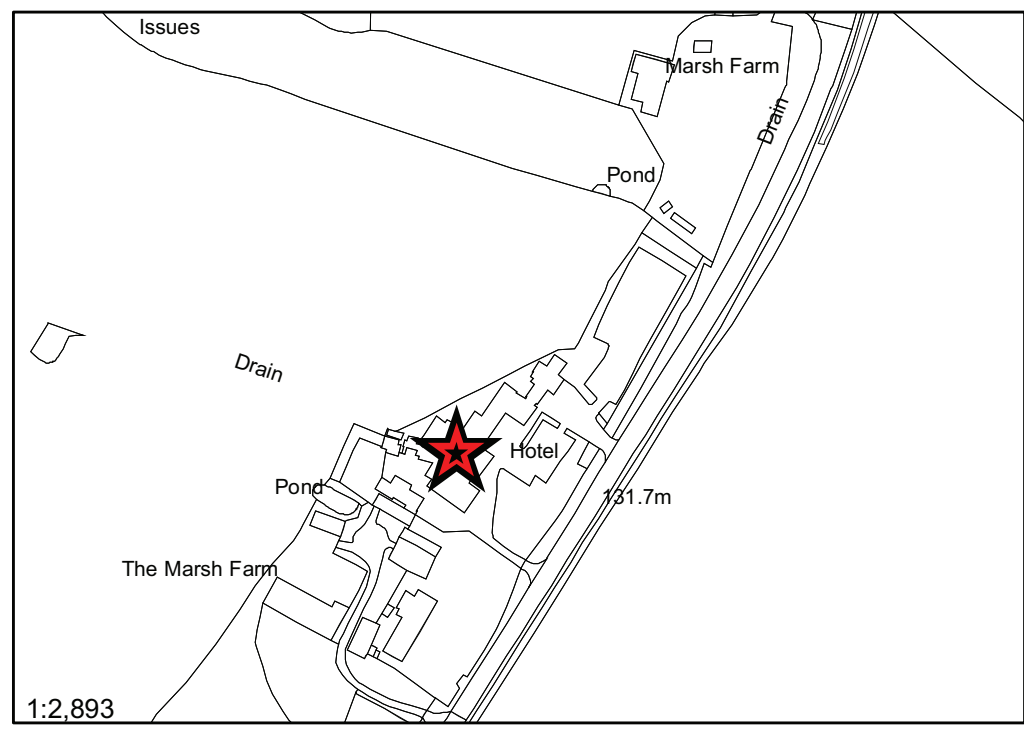


## WOOTTON BASSETT & CRICKLADE AREA BOARD

Date	Cabinet Member Attending	Location	Area Board Agenda Items (including officer contact details)	Other events happening (provisional)
26 May 2010	Cllr Lionel Grundy (Children's Services)	Cricklade Town Hall, High Street, Cricklade, Wiltshire, SN6 6AE	<b>Community Items:</b> Health Workshop feedback Young People's Task Group feedback <b>Partner items:</b> <b>Corporate items:</b> LDF Core Strategy Outcomes <b>Community Area Grants will be considered.</b>	<ul style="list-style-type: none"> <li>• Flooding Consultation Returns</li> <li>• Street Trading (Licensing) Harmonisation</li> <li>• Car Parking Charges Harmonisation – Review</li> <li>• Library Review</li> </ul>
14 July 2010	Cllr Fleur de Rhé-Philippe (Finance, Performance and Risk)	Lyneham Primary School, Preston Lane, Lyneham, Wiltshire, SN15 4QJ	<b>Community Items:</b> RAF Lyneham consultation outcomes <b>Partner items:</b> <b>Corporate items:</b> <b>Community Area Grants will be considered.</b>	<ul style="list-style-type: none"> <li>• Review of Special Education Needs Provision – Outcomes</li> <li>• Health Fair</li> <li>• Review of Children's Centres – Outcomes</li> <li>• Gypsy and Traveller Review – Outcomes</li> </ul>
6 October 2010	Cllr Jane Scott (Leader)	Venue to be confirmed	<b>Community Items:</b> <b>Partner items:</b> <b>Corporate items:</b> <b>Community Area Grants will be considered.</b>	<ul style="list-style-type: none"> <li>• Leisure Facilities Review</li> <li>• Waste Site Consultation</li> </ul>

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 Service director: Laurie Bell (laurie.bell@wiltshire.gov.uk)





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**Wiltshire Council**  
Where everybody matters



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